

# CITY COMMISSION MEETING

## VALLEY CITY, NORTH DAKOTA

Tuesday, September 3, 2024  
5:00 PM

The City Commission Meeting will begin on Tuesday, September 3, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/83261177955> or listen by calling (1 346 248 7799) Webinar ID: 832 6117 7955.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Michael Bishop	Commissioner	Carl Martineck	City Attorney
Duane Magnuson	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works Accountant
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

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**NEXT RESOLUTION No. 2455**

**NEXT ORDINANCE No. 1161**

### **CALL TO ORDER**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE (PLEASE STAND)**

### **APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)**

#### **APPROVAL OF CONSENT AGENDA**

- A. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.
- B. Approve Minutes from the 8.20.2024 Commission Meeting.
- C. Approve the Parade Application for VCSU & VCHS Homecoming on 9.20.24 at 3:30PM for Central Avenue.
- D. Approve the Youth for Christ Frisbee Golf Real Property Agreement for their Annual Tournament on Sept 14, 2024.
- E. Approve Local Event Permits for Raffles:

Barnes County Senior Center for 1.3.2024 Raffle & 9.2024 – 7.2025 Bingo at the Barnes County Senior Center.  
VC USBC Association for 11.10.24, 1.30, 2.17, 3.14, 4.7 & 5.4.2025 Raffles at Sky Lanes Bowling Alley.  
VCSU Foundation – Booster Board for 9.6.24 – 2.8.25 Bingo and 50/50 Raffles at Home Games and Bacon  
Bingo at Brockopp Brewing on Saturdays from 9.7.24 – 6.28.25.

- F. Approve 2024-25 Contractor Licenses:

Brett Stearns Enterprises LLC of Valley City, ND  
FM Asphalt LLC of Moorhead, MN  
SPEC 9 LLC of Fargo, ND  
Northland Glass and Glazing, LLC of Fargo, ND  
Midland Door Solutions LLC of West Fargo, ND  
Precision Steel LLC of Perham, MN  
Elite Industries, LLC of Fargo, ND  
Balancing Professionals Inc.  
ISED Communications & Service of West Fargo, ND  
Mid-Continental Restoration Co. Inc of Fort Scott, KS

Roll Call:      Bishop      Magnuson      Erickson      Gulmon      Carlsrud

### **PUBLIC COMMENTS**

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" \*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

## **NEW BUSINESS**

NB1. Approve Application for Property Tax Exemption at 637 8<sup>th</sup> Ave NE – Residential Building Improvements. (*City Assessor Current*)

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

NB2. Approve Bid for 2013 Chevrolet Tahoe - \$4000.00. (*City Attorney Martineck*)

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

NB3. Consideration and Approval on the request for funds to extend natural gas to the south side of the interstate from the Valley City Barnes County Development Corporation. (*VCBCDC Jennifer Feist*)

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

NB4. Approve KLJ to perform Valley City Subarea Transportation Plan Amendment to the 2045 Transportation Plan. (*City Administrator Crawford*)

Roll Call: Bishop Gulmon Magnuson Erickson Bishop Carlsrud

NB5. Approve Revised Memorandum of Understanding for Office Space between the City of Valley City and the ND Department of Corrections and Rehabilitation. (*Police Chief Horner*)

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

## **CITY ADMINISTRATOR'S REPORT**

### **CITY UPDATES & COMMISSION REPORTS**

### **ADJOURN**