

CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, July 2, 2024
5:00 PM

The City Commission Meeting will begin on Tuesday, July 2, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/85095478532> or listen by calling (1 346 248 7799) Webinar ID: 850 9547 8532.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2452NEXT ORDINANCE NO. 1157

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

ELECTED OFFICIAL’S OATHS OF OFFICE

APPROVAL OF AGENDA

(ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF MINUTES

Approve Minutes from the June 18, 2024, Commission Meeting.

APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.
- B. Approve 2024-25 Contractor License for Abel’s Remodeling SRUS of Valley City, ND.
- C. Approve Block the Street Request, Valley City Chamber Office for 7.31.24 from 7:00AM to 7:00P, Blocking Central from 2nd St to 4th St.
- D. Approve the 2024-25 Tobacco License Renewal for Family Dollar LLC @ 1346 W Main St.
- E. Approve the 2024-25 Alcoholic Beverage License Renewals:
 - a. Brockopp Brewing LLC
 - b. Valley City Town & Country Club
 - c. Sabirs
 - d. Boomers
 - e. Main Street Off-Sale LLC dba Tavern Ninety-Four
 - f. My Bar
 - g. Dakota Silver
 - h. Jimmy’s Pizza
 - i. Captain’s Pub

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

PH1. Public Hearing on Dangerous Building Located at 340 3rd St SE, Valley City

Declare Public Hearing Open

Motion to Close Hearing

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

Approve Findings and Order on Dangerous Building at 340 3rd St SE (*Carl Martineck*)

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

ORDINANCE

Approve First Reading of **Ordinance 1155**, An Ordinance to Repeal Subsection 4 of Section 8-04-05 of the Valley City Municipal Code Related to the sale of flavored E-Liquids and E-Cigarettes. (*City Attorney Martineck*)

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

Second and final Reading of **Ordinance 1156**, an ordinance to amend and reenact subsection 1 of section 4-01-03 of the Valley City Municipal Code relating to sales of alcoholic beverages. (*City Attorney Martineck*)

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

NEW BUSINESS

N1. Appoint Vice President of the Valley City Commission.

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

N2. Appoint and Approve Reorganization of Commissioners' Portfolios:

- a. Finance
- b. PW Streets, Sanitation, Sewer, Water Distribution
- c. PW Electric and Water Treatment Plant
- d. Police/Fire
- e. Building/Grounds

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

N3. Appoint and Approve Commissioner Assignments to Additional Committees and Boards.

- f. Valley City Planning and Zoning Commissioner (2 Commissioners).
- g. Valley City Library Board (1 Commissioner)
- h. City County Health Board (1 Commissioner)
- i. Barnes County Planning and Zoning (2 Commissioners)
- j. Valley City-Barnes County Development Corporation (2 Commissioners)
- k. Board for Community Service (1 Commissioner)

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

N4. City of VC/Dispatch Agreement for services. (*City Administrator Crawford*)

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

N5. Approve Cost and Maintenance Agreement with Barnes County for NDDOT Project No. TAC-2-990(065), PCN 23909 (Kathryn Road/Woodland Park Shared-Use Path). (*City Administrator Crawford*)

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

N6. Approve Special Alcohol Beverage Permit Application for Brockopp Brewing, LLC for Summer Nights on Central 7.11.24 from 4:00pm to 9:00pm. (*Finance Director Klein*)

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN