

CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, June 18, 2024
5:00 PM

The City Commission Meeting will begin on Tuesday, June 18, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/86541208763> or listen by calling (1 346 248 7799) Webinar ID: 865 4120 8763

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2452 NEXT ORDINANCE NO. 1157

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF MINUTES

Approve Minutes from the 6.4.2024 Finance and Commission Meetings.

APPROVAL OF CONSENT AGENDA

- A. Approve Raffle Permit request from Dakota State Eagle Auxiliary on 6.7.25 at the Valley City Eagles Club.
- B. Approve Site Authorization Renewals for Valley City Aerie 2192 Fraternal Order of Eagles at Jimmy’s Pizza, My Bar and Valley City Eagles Aerie 2192.
- C. Approve 2024-25 New Tobacco License for ARP 14 LLC dba The Clubhouse
- D. Approve the 2024-25 Tobacco License Renewals:
 - a. Brothers III Sports @ 507 Main St E
 - b. Eagles Club @ 345 12th Ave NE
 - c. Love’s Travel Stop #849 @ 1385 8th Ave SW
- E. Approve the 2024-25 Alcoholic Beverage License Renewals:
 - a. The Clubhouse
 - b. FOE Aerie 2192 dba The Eagles Club
 - c. Larson Enterprises dba The Labor Club
 - d. The Liquor Locker
- F. Approve 2024-25 Cabaret License Renewal:
 - a. FOE Aerie 2192 dba The Eagles Club
- G. Approve 2024-25 Contractor License and Renewals:
 - a. New – Design Team Sign Company LLC
 - b. New – RDA, Inc
 - c. Magnum Electric, Inc
 - d. Nation’s Roof Mountain. Inc
 - e. One Way Wireless Construction

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

ORDINANCE

Approve First Reading of **Ordinance 1156**, an ordinance to amend and reenact subsection 1 of section 4-01-03 of the Valley City Municipal Code relating to sales of alcoholic beverages. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

RESOLUTION

RES 2448 A Resolution Creating Executive Operations Coordinator Position and Establishing Salary. *(President Carlsrud)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

RES 2449 A Resolution Amending the Master Fee Schedule. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

RES 2450 A Resolution to provide for Municipal Court and Salary of Municipal Judge. *(City Attorney Martineck)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

RES 2451A Resolution Setting Bond of City Auditor. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

NEW BUSINESS

N1. Approve Monthly Bills for the City and Public Works in the Amount of \$2,152,330. *(Deputy Auditor Johnson)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

N2. Approve 2024-25 Mobile Home Park License for Viking Drive Estates. *(City Administrator Crawford)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

N3. Consider the Visitor’s Committee recommendation to Approve the Image Enhancement Grant Application for El Valle Taco Shop in the amount of up to \$7500.00. for the renovations and signage of the former La Cita building at 2225 W Main St. *(City Administrator Crawford)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

N4. Consider the Visitor’s Committee recommendation to Approve the Image Enhancement Grant Application for Taco Johns in the amount of up to \$7500. for the renovations and signage of their current building at 148 2nd St NE. *(City Administrator Crawford)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

N5. Review and Approve the Visitor’s Committee recommendation of the updated Tourism Grant & Loan Application. *(City Administrator Crawford)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

N6. Approve Termination of Expired Mortgage, Security Agreements, Assignments, Leases and Bill of Sale re 1985 Drug Plastics Agreement in Order to Cure Title Defects: Lot 4, Northwest Industrial Park. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

N7. Approve Environmental Study proposal for Service Center. *(City Administrator Crawford)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

CITY ADMINISTRATOR’S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN