

CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, April 16, 2024
5:00 PM

The City Commission Meeting will begin on Tuesday, April 16, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/86938490487> or listen by calling (1 346 248 7799) Webinar ID: 869 3849 0487.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2446NEXT ORDINANCE NO. 1155

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

MAYOR FOR THE DAY – ERIN WOEHL

Congratulations to Miss Erin Woehl on her Winning Essay Titled “Mayor for A Day.” Erin is a 3rd Grade Student in Mrs. Breckheimer’s Class from Jefferson Elementary. Erin is the daughter of Derek & Katie Woehl.

ARBOR DAY PROCLAMATION

Proclaim April 26, 2024 as Arbor Day in Valley City

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF MINUTES

Approve Minutes from the 4.2.2024 Finance & Commission Meetings and the 4.9.2024 Equalization Meeting Minutes.

APPROVAL OF CONSENT AGENDA

- A. Approve Raffle Permits for:
 - a. Valley City Area Chamber of Commerce from 6.15.24, Near the Sheyenne River Foot Bridge
 - b. VCPS Music Boosters on 5.6.24 at the HAC – Valley City High School
 - c. VCBC Library Foundation on 8.8.24 at the VCBC Public Library
 - d. Valley City Barnes County Development Corp on 6.13.2024 on Central Avenue
 - e. St Catherine’s Knights of Columbus on 5.22.24 at the Eagles
 - f. CHI Health Connect at Home – Fargo on 5.14.24 at the Eagles
 - g. John Statema Benefit on 5.18.24 at the Eagles
 - h. Fraternal Order of Police James Valley Lodge #4 on 9.18.24 At the VC Police Department
- B. Approve Barnes County 4-H Dog Obedience Classes – National Guard Building Rental for 11 Days in April, May, June & July of 2024.
- C. Approve Keppler Services, Inc of Fargo, ND a Contractor License for 2023-24
- D. Approve Gast Construction Company, Inc of Wahpeton, ND a Contractor License for 2023-24 pending payment
- E. Approve Renewal of Contractor License for 2024-2025 for Damon 24/7 LLC, Rocky Ford, CO.
- F. Approve VCHS Prom 2024 to Block Off the Street at the 100 Block of 4th St on 5.4.24 from 5:00PM until 7:30PM.

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair

✓ Thank you for participating in City Government.

ORDINANCE

ORD 1152 First Reading of Ordinance 1152 An ordinance to amend and reenact subsection 7 of section 4-01-05, and sections 4-01-01, 4-01-03, 4-01-04, 4-01-06, 4-01-11, 4-01-12, 4-01-24 of the Valley City Municipal Code relating to sales of alcoholic beverages. (City Attorney Martineck)

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

ORD 1154 First Reading of Ordinance 1154 An ordinance to amend and reenact section 17-04-18.1 of the Valley City Municipal Code relating to THC paraphernalia. (City Attorney Martineck)

Roll call: Bishop Magnuson Erickson Gulmon Carlsrud

RESOLUTION

RES 2444 A Resolution Approving Plat of Mosquito Meadows Subdivision City of Valley City. (City Attorney Martineck)

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

RES 2445 A Resolution to Amend the Master Fee Schedule – National Guard Building Fee. (Finance Director Klein)

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

NEW BUSINESS

- NB1. Approve Site Authorizations for Valley City Hockey & Figure Skating Club for 7.1.2024 – 6.30.2025:
- a. Youth Sports Complex – Renewal of Raffles
 - b. Valley City Town and Country Club – Renewal of Raffles, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One and Poker
 - c. The Captain’s Pub – Renewal of Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One and adding Raffles and Poker.

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

NB2. Approve NW Water Tower Options Engineering Report and Select Preferred Alternative(s). (City Engineer)

Roll call: Bishop Magnuson Erickson Gulmon Carlsrud

NB3. Approve VC Fire Dept. to Block Off the Street, Central from 4th St to 6th St on 5.1.24 from 7:00AM until 1:00PM. (City Administrator Crawford)

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

CITY ADMINISTRATOR’S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN