

CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, February 6, 2024
5:00 PM

The City Commission Meeting will begin on Tuesday, February 6, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/82268349183> or listen by calling (1 346 248 7799) Webinar ID: 822 6834 9183.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2442 NEXT ORDINANCE NO. 1147

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

Lead by Cub Scout Pack 562.

OATH OF OFFICE FOR SERGEANT KNIGHT

GIVING HEARTS DAY FEBRUARY 8, 2024, PROCLAMATION

APPROVAL OF AGENDA

(Roll Call Vote needed when changes made to the Agenda) Lead by Cub Scout Pack 562

APPROVAL OF MINUTES

Approve Minutes from the January 16, 2024, Commission Meeting.

APPROVAL OF CONSENT AGENDA

1. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.
2. Approve Raffle Application For;
 - a. Ducks Unlimited Barnes County Chapter, Raffle (Gun) on 3.22.24 at the VC Eagles Club
 - b. Valley City JO Volleyball, Raffle & Raffle Boards on 2.10.24 at the VC Eagles Club
 - c. Sheyenne Valley Friends of Animals, Raffle on 3.30.24 at VC Eagles Club
 - d. CHS Inc – Dakota Plains Ag, Raffle on 3.27.24 at CHS Inc - Dakota Plains Ag
 - e. VCSU Trap Club, Raffle on 4.25.24 at Valley City State University
 - f. Valley City Fire Department, Raffle on 3.23.2024 at Valley City Eagles Club
 - g. Noah Gurrola Astorga Benefit, Raffles on 2.23.24 at Valley City Eagles Club
 - h. ND Skill USA, VC ND Chapter, Raffle on 4.5.24 at the Sheyenne Valley Area Career & Tech Center
3. Approve Application for Carr’s Tree Service, Inc for a 2024 Tree Trimming & Removal License
4. Approve Public Hearing for Dangerous Building at 340 3rd St SE
5. Approve Cancellation of Public Hearing for Captain’s Pub Alcoholic Beverage License

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

ORDINANCE

ORD 1147 Approve Second and Final Reading of Ordinance No 1147, an Ordinance to Amend and Reenact Sections 12-02-02, 12-02-3, 12-02-06, 12-02-08 Related to Junk, Junk Vehicles, and Abandoned Vehicles on Public Property. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

RESOLUTION

RES 2440 A Resolution Approving Engineers Report & Directing Preparation of Detailed Plans, Specifications & Estimates of Probable Cost for Paving Improvement District No. 129. *(City Engineer)*

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

RES 2441 A Resolution Declaring Necessity for Paving Improvement District No. 129. *(City Engineer)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

NEW BUSINESS

NB1. Approve Monthly Bills for the City and Public Works in the Amount of \$1,618,408. *(Finance Director Klein)*

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

NB2. Authorize Farm Lease next to landfill to be re-leased and go out for bids *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

NB3. Approve City Buyout of 616 Main S East for \$50,000. *(City Administrator Crawford)*

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

NB4. Approve Agreement with NDDOT for Long-Term Temporary Highway Closure through December 31, 2025 *(Finance Director Klein)*

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

NB5. Approval of concurrence of project IM-NHU-2-094(159)290, PCN 22228 with local share estimated to be \$83,806.06. *(City Administrator Crawford)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

NB6. Accept recommendation for appointment of architectural firm for design of public works service center *(City Administrator Crawford)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

NB7. Approve architectural services contract for design of public works service center
(City Administrator Crawford)

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

NB8. BEK Connect Service 5-Year Renewal Agreement. *(City Administrator Crawford)*

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

NB9. Approval for Mayor to sign FEMA recertification form. *(City Administrator Crawford)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

CITY ADMINISTRATOR’S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN