

CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, December 17th, 2024
5:00 PM

The City Commission Meeting will begin on Tuesday, December 17th, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/81091038928> or listen by calling (1 346 248 7799) Webinar ID: 810 9103 8928.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Michael Bishop	Commissioner	Carl Martineck	City Attorney
Duane Magnuson	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works Accountant
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2470NEXT ORDINANCE NO. 1167

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF CONSENT AGENDA

- A. Approve Minutes from the 12.3.2024 Finance and Commission Meetings and the 12.6.2024 Special Meeting.
- B. Approve the Raffle Permit requests for:
 - North Dakota Quarter Horse Association at ND Winter Show Building on 9.1.2025
 - VCSU American Fisheries Society Student Subunit at VCSU on 2.28.2025
 - North Dakota Hereford Association at Bank Forward on 12.20.2024
- C. Approve 2025 License Renewals for:
 - South Central Adult Services, Vehicle for Hire
 - Viking Drive Estates, Operate Mobile Home Park
 - Sunrise Trailer Court, Operate Mobile Home Park
 - Petro Serve USA #071, Permit to sell L.P. Gas
 - Petro Serve USA #072, Permit to sell L.P. Gas
 - Love’s Travel Stop #849, Permit to sell L.P. Gas
 - Ross Tree Service, Tree Trimming and Removal Service License
 - Badger Loader Services, LLC, Tree Trimming and Removal Service License
 - Tate & Johns Enterprises, Tree Trimming and Removal Service License
 - Johnny B’s Trees & Service, Tree Trimming and Removal Service License
 - Kieffer Tree, Tree Trimming and Removal Service License

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

ORDINANCE

- 1. Approve first reading of Ordinance No. 1165, an Ordinance to amend and reenact section 14-10-52.1 of the Valley City Municipal Code related to driving upon sidewalks. *(City Attorney Martineck)*
- 2. An ordinance to amend and reenact subsection 1 and paragraph 6 of subsection 2 of section 4-01-24 of the Valley City Municipal Code related to special event permits for sale of alcoholic beverages. *(City Attorney Martineck)*

RESOLUTION

1. Approve Resolution 2468, A Resolution to Sell Property at Public Auction. *(City Attorney Martineck)*
2. Approve Resolution 2469, A Resolution Approving Bid and Purchase Agreement for 70'x175' metal shop located on Lots 6 and 7, East Riverside Park Addition (1416 Main Street East). *(City Attorney Martineck)*

NEW BUSINESS

- N1. Approve Monthly Bills for the City and Public Works in the Amount of \$ 2,730,903. *(Finance Director Klein)*
- N2. Approve 2025 Amendment to Valley City Voluntary Flood Acquisition Program. *(City Attorney Martineck)*
- N3. Approve NDDOT Urban Roads Project Submittal List for Fiscal Year 2026-2029. *(City Engineer)*
- N4. Approve Task Order Amendment for Preliminary & Design Engineering for Sanitary Sewer Reline & Incidentals. *(City Engineer)*
- N5. Approve Task Order for 2025 Seal Coat for Preliminary & Design Engineering. *(City Engineer)*
- N6. Approve the 2025 Employee Policy and Procedures Manual. *(City Attorney Martineck)*

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN