

# CITY COMMISSION MEETING

## VALLEY CITY, NORTH DAKOTA

Tuesday, November 19, 2024  
5:00 PM

The City Commission Meeting will begin on Tuesday, November 19, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/84062493880> or listen by calling (1 346 248 7799) Webinar ID: 840 6249 3880.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Michael Bishop	Commissioner	Carl Martineck	City Attorney
Duane Magnuson	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works Accountant
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

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**NEXT RESOLUTION No. 2466**

**NEXT ORDINANCE No. 1165**

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE (PLEASE STAND)

### APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

### PROCLAMATION FOR SMALL BUSINESS SATURDAY

November 30, 2024 is being Proclaimed as Small Business Saturday. Support small businesses and merchants on Small Business Saturday and to Shop Small throughout the year. Page 3

### APPROVAL OF CONSENT AGENDA

- A. Approve Minutes from the 11.5.2024 Finance and Commission Meetings. Page 4
- B. Approve Public Hearing to consider suspension of Alcoholic Beverage License D3 218: failure to complete and submit Beverage Server Training Paperwork. Page 8
- C. Approve 2024-25 Contractor Licenses for:
  - a. All Finish Concrete of West Fargo, ND
  - b. I'll Tile & Stone, Inc of Detroit Lakes, MN
  - c. 701 Caulking of Bismarck, ND
  - d. Commercial Cleaning Services of Echo, MNPage 12

Roll Call: Magnuson      Erickson      Bishop      Gulmon      Carlsrud

### PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" \*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

### RESOLUTION

1. RES 2458, a Resolution Creating Paving Improvement District No. 130. Page 25

Roll Call: Erickson      Bishop      Gulmon      Magnuson      Carlsrud

2. RES 2459, a Resolution Creating Water Main Improvement District No. 106. Page 27

Roll Call: Bishop      Gulmon      Magnuson      Erickson      Carlsrud

3. RES 2460, a Resolution Creating Sanitary Sewer Improvement District No. 70. Page 30

Roll Call: Gulmon      Magnuson      Erickson      Bishop      Carlsrud

4. RES 2461, a Resolution Creating Storm Sewer Improvement District No. 56.	Page 32
Roll Call: Magnuson      Erickson      Bishop      Gulmon      Carlsrud	
5. RES 2462, a Resolution for Establishing Electric Utility Rates.	Page 34
Roll Call: Erickson      Bishop      Gulmon      Magnuson      Carlsrud	
6. RES 2463, a Resolution for Establishing Water Utility Rates.	Page 47
Roll Call: Bishop      Gulmon      Magnuson      Erickson      Carlsrud	
7. RES 2464, a Resolution for Establishing Sewer Utility Rates.	Page 51
Roll Call: Gulmon      Magnuson      Erickson      Bishop      Carlsrud	
8. RES 2465, a Resolution for Establishing Rates & Fees for Solid Waste Service.	Page 54
Roll Call: Magnuson      Erickson      Bishop      Gulmon      Carlsrud	

### **NEW BUSINESS**

N1. Approve Monthly Bills for the City and Public Works in the Amount of \$2,727,896.	Page 57
Roll Call: Erickson      Bishop      Gulmon      Magnuson      Carlsrud	
N2. Approve 2025 Board Meeting Schedule. ( <i>Finance Director Klein</i> )	Page 58
Roll Call: Bishop      Gulmon      Magnuson      Erickson      Carlsrud	
N3. Approve Property Buyout of 823 2 <sup>nd</sup> St NE in the amount of \$55,110. ( <i>City Administrator Crawford</i> )	Page 59
Roll Call: Gulmon      Magnuson      Erickson      Bishop      Carlsrud	
N4. Approve Property Buyout of 915 2 <sup>nd</sup> St SE in the amount of \$51,480. ( <i>City Administrator Crawford</i> )	Page 64
Roll Call: Magnuson      Erickson      Bishop      Gulmon      Carlsrud	
N5. Approve Contract for Prisoner Boarding with Barnes County Correctional Center. ( <i>Police Chief Horner</i> )	Page 71
Roll Call: Erickson      Bishop      Gulmon      Magnuson      Carlsrud	
N6. Approve Public Works Capital and Operating Budgets for year 2025. ( <i>Public Works Accountant Gary Jacobson</i> )	Page 75
Roll Call: Bishop      Gulmon      Magnuson      Erickson      Carlsrud	

N7. 2024 Annual Forester Report by Bob Anderson.

### **CITY ADMINISTRATOR'S REPORT**

#### **CITY UPDATES & COMMISSION REPORTS**

#### **ADJOURN**