

CITY COMMISSION MEETING  
VALLEY CITY, NORTH DAKOTA

Thursday, January 4, 2024  
5:00 PM

The City Commission Meeting will begin on Thursday, January 4, 2024 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/83042099223> listen by calling (1 346 248 7799) Webinar ID: 830 4209 9223

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2438NEXT ORDINANCE NO. 1147

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF MINUTES

Approve Minutes from the December 19, 2023, Commission Meeting.

APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector and Finance Director.
- B. Approve 2024 Application to Operate Mobile Home Park Renewal for Viking Drive Estates.
- C. Approve Gaming Site Authorization for ND Chapters of Delta Waterfowl Inc on February 24, 2024, at the Eagles.
- D. Approve Renewal Application for 2024 Tree Trimming and Removal Service Renewals for Kieffer Tree, LLC.

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” *\*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

PH1. Public hearing on dangerous building located at 1318 9<sup>th</sup> St SW

Declare Public Hearing Open

Motion to Close Hearing

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

Approve order on dangerous building located at 1318 9<sup>th</sup> St SW

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

**ORDINANCE**

**RESOLUTION**

**NEW BUSINESS**

N1. Approve Monthly Bills for the City and Public Works in the Amount of \$2,488,773.

Roll Call:        Bishop            Magnuson        Erickson        Gulmon        Carlsrud

N2. Consider Appointing Joe Tykwinski to Replace Joe Faure on the Valley City Planning & Zoning Commission.  
*(Finance Director Klein)*

Roll Call:        Magnuson        Erickson        Gulmon        Bishop        Carlsrud

N3. Approve updates to Employee Policy Manual. *(City Attorney Martineck)*

Roll Call:        Erickson        Gulmon        Bishop        Magnuson        Carlsrud

N4. Gaming Site Authorization: Fraternal Order of Eagles Arie 2192 for Jimmy’s Pizza Location beginning January 4, 2024. *(Finance Director Klein)*

Roll Call:        Gulmon        Bishop        Magnuson        Erickson        Carlsrud

**CITY ADMINISTRATOR’S REPORT**

**CITY UPDATES & COMMISSION REPORTS**

**ADJOURN**