

# CITY COMMISSION FINANCE MEETING

## VALLEY CITY, NORTH DAKOTA

Thursday, January 4, 2024  
2:30 PM

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The City Commission Meeting will begin on Thursday, January 4, 2024 at 2:30 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

Members of the public may view the meeting online <https://us06web.zoom.us/j/83161409219> or listen by calling (1 346 248 7799) Webinar ID: 831 6140 9219

Board of City Commissioners	Role	Department Supervisor	Role
<b>Member</b>			
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
		Scott Magnuson	Accountant/Manager
		Nick Horner	Fire Chief
		KLJ/Moore	Police Chief
			City Engineers

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### CALL TO ORDER

### ROLL CALL

### AGENDA ITEMS

1. Commission Topics
  - a.
2. Department reports.
  - a. Sanitation Department
  - b. Water Department
  - c. Electric Department
  - d. Fire Department
    - i. Fire Extinguisher Report
    - ii. Dangerous Buildings
  - e. Police Department
  - f. Street Department
  - g. Administration
3. Review monthly bills/reports (10 minutes) – (*Finance Director Klein*)
4. Monthly Engineer Report. (*Finance Director Klein*)
5. Viking Drive Estates Mobile Home Park License Renewal 2024 Discussion - (*City Administrator Crawford*)
6. Discuss updates to the Employee Policy Manual. (*City Attorney Martineck*)
7. Salt/Sand Discussion – (*Operations Supervisor Klemisch*)
8. Tree Branch Pick-up & Removal – (*Operations Supervisor Klemisch*)
9. Apprenticeship Opportunity with NDRW - (*City Administrator Crawford*)

**ADJOURN**