

CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA

Tuesday, January 16, 2024
5:00 PM

The City Commission Meeting will begin on Tuesday, January 16, 2024, at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/85391735021> or listen by calling (1 346 248 7799) Webinar ID: 853 9173 5021.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2440NEXT ORDINANCE NO. 1148

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

CATHOLIC SCHOOLS WEEK PROCLAMATION

The week of January 28 through February 3, 2024 to be proclaimed Catholic Schools Week

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF MINUTES

Approve Minutes from the January 4, 2024, Finance and Commission Meetings.

APPROVAL OF CONSENT AGENDA

- A. Approve Local Permit Application for a Raffle for Sanford Clinic of Valley City on February 2, 2024, at Valley City Town & Country Club.
- B. Approve 2024 Tree Trimming & Removal License for Strom Tree Service Inc of Grand Forks.
- C. Approve Application for Use of National Guard Building. Schindler Events. Mar 7 – 10, 2024.

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

PUBLIC COMMENTS

Attorney General’s “A Citizen’s Guide to North Dakota Open Records & Open Meetings Laws” **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

PH1. Public Hearing regarding Ordinance Violations by the Captain’s Pub.

Declare Public Hearing Open

Motion to Close Hearing

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

Approve order of Action on the Captain’s Pub.

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

RESOLUTION

Res 2438 A Resolution Regarding Participation in Funding for a Bureau of Reclamation WaterSMART Grant Project. *(AE2S)*

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

Res 2439 A Resolution Creating Paving Improvement District No. 129. *(City Engineer)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

ORDINANCE

Ord 1147 An Ordinance to Amend and Reenact Sections 12-02-02, 12-02-3, 12-02-06, 12-02-08 Related to Junk, Junk Vehicles, and Abandoned Vehicles on Public Property. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

NEW BUSINESS

- 1. Task Order Master Services Agreement (three-year term) *(AE2S)*

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

- 2. Task Order No. 1 – Valley City General Engineering Services (\$15,000 NTE) *(AE2S)*

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

- 3. Task Order No. 2 – Valley City WaterSMART Grant Application (\$12,500 NTE) *(AE2S)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

- 4. Consider Visitor’s Committee Recommendation to Approve the Image Enhancement Grant for Arc of Barnes County Thrift E Shop in the amount up to \$7,500. *(Finance Director Klein)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

- 5. Approve depositories for City funds which meet the pledge of securities requirement. *(Finance Director Klein)*

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

- 6. Approve Amendment to City Engineering Agreement and Task Order. *(City Engineer)*

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

- 7. Accept Main Street Outlet Vault Project. *(City Engineer)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

- 8. Discuss NDDEQ – Water Service Line Inventory (WSLI) *(City Engineer)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

CITY ADMINISTRATOR’S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN