

**CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA**

Tuesday, June 6th, 2023
5:00 PM

The City Commission Meeting will begin on Tuesday, June 6th, 2023 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/82795571932> or listen by calling (1 346 248 7799) Webinar ID: 827 9557 1932

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Brenda Klein	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Phil Hatcher	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2414

NEXT ORDINANCE NO. 1135

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

ALZHEIMER'S AND DEMENTIA AWARENESS PROCLAMATION

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Approve Minutes from the May 16th, 2023 Commission Meeting.

APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.
- B. Approve Raffle Permit for the following:
 - a. Avalynn's Fly High Foundation on August 25th, 2023 at Chautauqua Park.
 - b. Fraternal Order of Police James/Valley Lodge #4 at Valley City Police Department on September 13th, 2023.
 - c. Jamestown Board of Realtors at the Eagles on June 21st, 2023.
 - d. VCSU Foundation on September 30th, 2023 at Lokken Stadium.
 - e. VCSU Foundation from August 24th, 2023-May 25th, 2024 at Lokken Stadium.
- B. Approve 2023-2024 Applications for Contractor, Electrician, Plumber and/or Mechanical Contractor License(s) for the following:
 - a. ASAP Electric
 - b. FMJ Electric
 - c. Magnum Electric
 - d. RAG Properties, LLC
 - e. Safe Basements of Minnesota, Inc.
 - f. Travis Kunze Construction
- C. Approve Applications for Tobacco License Renewal for the following:
 - a. Casey's Retail Company
 - b. County Bottle Shop, Inc.
 - c. Dakota Silver LLC
 - d. Dollar General Store
 - e. Family Dollar #27662
 - f. Leever's Foods, Inc.
 - g. Petro Serve USA #071
 - h. Petro Serve USA # 072
 - i. Petro Serve USA #073
 - j. The Clubhouse Lounge, LLC
- D. Approve Applications for Alcohol Beverage License Renewal for the following:
 - a. Brockopp Brewing, LLC
 - b. Dakota Silver

- c. Hi-Line Hospitality dba City Lights
- d. Jimmy's Pizza
- e. Main Street Off Sale dba Tavern 94
- f. Mosby LLC dba Boomers Corner Keg
- g. My Bar
- h. Sabir's
- i. The Clubhouse Lounge, LLC
- j. The Labor Club
- k. The Liquor Locker
- l. The Reserve at Woodland-845 Events

E. Approve Applications to Block off Street for the following:

- a. Block off Central Ave N from 2nd St to 4th St (to include 3rd St from Central to Alley going East), for Crazy Daze being held on July 26th from 8am-7pm.
- b. Block off West half of Alley, 100 block, between Main St and 2nd Ave SE on June 24th, 2023 from 8am-10pm for Brockopp Brewing Christmas in June.
- c. Block off 100 block of Main St E on June 17th from 6pm-1am for Rally in the Valley and Street Dance.
- d. Block off Central Ave N from Wells Fargo to Valley Service; alleyways by the Vault and Nucara on July 13th and July 20th from 5:30 pm to 9:00 pm for Summer Nights on Central.

Roll Call: Bishop Erickson Gulmon Magnuson Carlsrud

PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

ORDINANCE

- 1. Approve First Reading of Ordinance 1133, An Ordinance to Create and Enact Sections 14-10.1-08, 14-10.1-09, and 14-10.1-10, and to Amend and Reenact Sections 14-01-01, 14-08-01, 14-08-18, of the Valley City Municipal Code Related to Bicycles. *(City Attorney Martineck)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

- 2. Approve First Reading of Ordinance 1134, an Ordinance to Amend and Reenact Section 12-02-01 of the Valley City Municipal Code Related to Abandoned Vehicle and Property Maintenance Definitions. *(City Attorney Martineck)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

- 3. Approve Second and Final Reading of Ordinance 1124, an Ordinance to Amend and Reenact Subsection 1 of Section 8-04-05 of the Valley City Municipal Code Related to Sale of Flavored E-Liquids to Individuals Under 21 Years of Age. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

- 4. Approve Second and Final Reading of Ordinance 1132, an Ordinance to Amend and Reenact Chapter 15-05 of the Valley City Municipal Code Related to Municipal Waste. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

RESOLUTION

- 1. Approve Resolution 2413, a Resolution Establishing Rates and Fees for Solid Waster Service. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Bishop Gulmon Carlsrud

NEW BUSINESS

- N1. Approve Monthly Bills for the City and Public Works in the Amount of \$1,486,593.72.

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

- N2. Approve Site Authorization Renewal for Thundering Saints Inc. at Boomer's Corner Keg, Bridges Bar & Grill and the Labor Club. *(Deputy Auditor Klein)*

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

- N3. Approve Special Alcohol Beverage Event Permit Application for Brockopp Brewing, LLC on June 15th, 2023 from 3pm-7pm for Smith Lumber Customer Appreciation Day. *(Deputy Auditor Klein)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

- N4. Approve Special Alcohol Beverage Event Permit Application for Brockopp Brewing, LLC on June 17th, 2023 from 10am-6pm for Rally in The Valley. *(Deputy Auditor Klein)*

Roll call: Bishop Erickson Magnuson Gulmon Carlsrud

- N5. Approve Special Alcohol Beverage Event Permit Application for Brockopp Brewing, LLC on June 17th, 2023 from 6pm-1am for Rally in The Valley Street Dance. *(Deputy Auditor Klein)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

N6. Approve Special Alcohol Beverage Event Permit for The Reserve at Woodland on June 15th, 2023 from 3pm-7pm for Smith Lumber Celebration. *(Deputy Auditor Klein)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

N7. Consider the Visitor's Committee Recommendation to approve \$180,000 from the Valley City Tourism Development Grant/Loan Fund as part of the Sheyenne River Valley Scenic Byway Association, to be disbursed over 2 years. *(Deputy Auditor Klein)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

N8. Consider the Visitor's Committee Recommendation to approve \$200,000 from the Valley City Tourism Development Grant/Loan Fund as part of the Valley City Parks and Recreation District, to be disbursed over 5 years/or as many years as needed. *(Deputy Auditor Klein)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

N9. Accept Resignation of Police Chief Hatcher effective August 4th, 2023. *(City Administrator Crawford)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

N10. Approve New Application for 2023-2024 Retail Tobacco License for Larson Enterprises LLC dba The Labor Club. *(Deputy Auditor Klein)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN