

# CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, May 4th, 2021  
5:00 PM

The City Commission Meeting will begin on Tuesday, May 4th, 2021 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND. Members of the public are not permitted in the Commission Chambers due to COVID-19 and as allowed in ND Executive Order 2020-16.

Members of the public may view the meeting online <https://zoom.us/j/92208619017> or listen by calling (1 346 248 7799) Webinar ID: 922 0861 9017

<b>Board of City Commissioners</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Sandy Hansen	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
			Accountant/Manager
			Building/Fire Inspector
		Scott Magnuson	Fire Chief
		Phil Hatcher	Police Chief
		KLJ/Moore	City Engineers

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**NEXT RESOLUTION NO. 2295**

**NEXT ORDINANCE NO. 1080**

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE (PLEASE STAND)

## ROLL CALL

## APPROVAL OF AGENDA

## APPROVAL OF MINUTES

Approve Minutes from the April 19<sup>th</sup> Meeting and the April 13<sup>th</sup> Equalization Meeting.

## ARBOR DAY PROCLAMATION

## APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Building Inspector, Auditor, Municipal Judge and Public Works Accountant.
- B. Approve Monthly Bills for the City and Public Works in the Amount of \$3,519,166.04
  1. Approve Application to Block Off Street for VCSU-VC Activities Board from 3 PM to Midnight on May 5<sup>th</sup> for the End of Year Street Dance on 2<sup>nd</sup> Ave SW, East Side of the Student Center and Library.
  2. Approve Application to Block Off Street for Sheyenne Valley Soapbox Derby Association for the Soapbox Derby Race held from 6 AM to 6 PM on June 5<sup>th</sup>, Central Ave from 3<sup>rd</sup> St to 9<sup>th</sup> St.
  3. Approve Raffle Permit for Bridge City Cruisers.
  4. Approve Raffle Permit for Fraternal Order of Police James/Valley Lodge #4.

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

## Public Comments

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *\*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5 minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

## ORDINANCE

1. Approve Second and Final Reading of Ordinance No. 1077, an Ordinance amending and reenacting VCMC section 8-01-02 re contractor license renewal date. (*City Attorney Martineck*)

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

2. Approve Second and Final Reading of Ordinance No. 1078, an Ordinance to Create and enact Section 15-01-12.1 re Tax Assessment of Unpaid Utility Charges. *(City Administrator Crawford)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

3. Approve Second and Final Reading of Ordinance No. 1074, an Ordinance Enacting a new section of the Valley City Municipal Code relating to Wireless Telecommunication Facility Guidelines. *(City Attorney Martineck)*

Roll Call: Gulmon Erickson Magnuson Bishop Carlsrud

4. Approve Second and Final Reading of Ordinance 1075, an Ordinance Amending and Reenacting Sections of Titles 7 and 11 of the Valley City Municipal Code Related to Building Permits and Zoning Code Violations. *(City Attorney Martineck)*

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

5. Approve First Reading of Ordinance 1079, an Ordinance Amending and Reenacting Section 12-02-01 of the Valley City Municipal Code re Property Maintenance definitions. *(City Attorney Martineck)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

## **RESOLUTION**

1. Approve Resolution 2294, a Resolution Authorizing Filing of Application with NDDOE for Clean Water & Drinking Water Loan. *(Deputy Auditor Klein)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

## **NEW BUSINESS**

1. Approve Designating Funds from the Cares Act Relief Funds in the amount of \$25,000 for Lights to Place on the Elks Foot Bridge and in Veterans Park and \$5,000 for the VC Park District to add concrete cornhole games to Chautauqua Park. *(Deputy Auditor Klein)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

2. Approve Recommendation from Renaissance Zone Authority Board to approve application from John Hill for the 5 year property tax and 5 year income tax exemption up to \$300,000 and designate it as VC-128. *(Deputy Auditor Klein)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

3. Approve Recommendation from Renaissance Zone Authority Board to approve four applications from Legacy Developments for the 5 year property tax and 5 year income tax exemption up to \$300,000 each, contingent on receiving their Certificate of Good Standing, and designate them as VC-129, VC-130, VC131 and VC-132. *(Deputy Auditor Klein)*

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

4. Approval of Valley City Barnes County Rescue Joint Powers Agreement. *(City Administrator Crawford)*

Roll Call: Gulmon Erickson Magnuson Bishop Carlsrud

5. Amend City Administrator's Contract. *(City Attorney Martineck)*

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

6. Approve BlueScope Contract. *(City Administrator Crawford)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

7. Amend Resolution 2292, a Resolution Approving Plat of Hyland Park District. *(City Administrator Crawford)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

8. Approve offer for purchase of property located at 476 5<sup>th</sup> Ave NE. *(City Administrator Crawford)*

Roll Call: Gulmon Erickson Magnuson Bishop Carlsrud

9. Approve Preliminary Design Engineering Agreement for Water/Sanitary Sewer Extensions to Nextera Addition (KLJ).

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

10. Approve Site Authorization Renewal for Valley City Baseball Association at The Clubhouse Lounge from 7/1/2021 through 6/30/2022. *(Deputy Auditor Klein)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

## **CITY ADMINISTRATOR'S REPORT**

## **CITY UPDATES & COMMISSION REPORTS**

## **ADJOURN**