

**CITY COMMISSION MEETING  
VALLEY CITY, NORTH DAKOTA**

Tuesday, May 16<sup>th</sup>, 2023  
5:00 PM

The City Commission Meeting will begin on Tuesday, May 16<sup>th</sup>, 2023 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/85322562386> or listen by calling (1 346 248 7799) Webinar ID: [853 2256 2386](https://us06web.zoom.us/j/85322562386)

<b>Board of City Commissioners</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Brenda Klein	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
		Phil Hatcher	Police Chief
		KLJ/Moore	City Engineers

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**NEXT RESOLUTION NO. 2413**

**NEXT ORDINANCE NO. 1133**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE (PLEASE STAND)**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

Approve Minutes from the May 2<sup>nd</sup>, 2023 Finance and Commission Meetings.

**APPROVAL OF CONSENT AGENDA**

- A. Approve Raffle Permit for the following:
  - a. Bridge City Cruisers at Central Ave NP Park- Parking Lot on June 16<sup>th</sup> and June 17<sup>th</sup> for Scholarship funds for High School Seniors.
  - b. CHI Mercy Health Foundation at Valley City Eagles on October 14<sup>th</sup>, 2023 for Telemetry Equipment for the Hospital.
- B. Approve 2023-2024 Applications for Contractor, Electrician, Plumber and/or Mechanical Contractor License(s) for the following:
  - a. ACB Construction
  - b. Big Dog Construction
  - c. Construction Engineers, Inc.
  - d. CR Larson Concrete
  - e. Johnny B's Trees and Service
  - f. One Way Wireless Construction
  - g. Sheyenne River Repair
  - h. Taurus Handyman Services
- C. Approve Applications to Block off Street for the following:
  - a. Block off Central Ave N from 3<sup>rd</sup> St to 9<sup>th</sup> St for the Sheyenne Valley Soap Box Derby being held on June 3<sup>rd</sup> with June 4<sup>th</sup> as a rain date, from 5 a.m. to 5 p.m.
  - b. Block off 9<sup>th</sup> Ave SW from 6<sup>th</sup> St SW to the alley South on 9<sup>th</sup> for Youth Baseball at Sam's Field on: May 9<sup>th</sup>, May 17<sup>th</sup>, June 5<sup>th</sup>, June 12<sup>th</sup>, June 19<sup>th</sup>, June 28<sup>th</sup>, July 12<sup>th</sup>, July 17<sup>th</sup> and July 19<sup>th</sup> from 4 p.m. to 9 p.m.
  - c. Block off Central Ave N from Main St to 5<sup>th</sup> St, including 2<sup>nd</sup> and 3<sup>rd</sup> St NE/NW up to alley ways, also block off Main St from Central Ave to 2<sup>nd</sup> Ave NE for Rally in the Valley on June 17<sup>th</sup> from 9 a.m. to 6 p.m.
- D. Approve Application for VC Chamber of Commerce Parade on Central Ave- from 12<sup>th</sup> St N to 4<sup>th</sup> St S, being held on June 17<sup>th</sup> at 10 a.m. for Rally in the Valley.
- E. Approve Public Hearing for Dangerous Building at 709 5<sup>th</sup> St NE

Roll Call: Magnuson Gulmon Bishop Erickson Carlsrud

## **PUBLIC COMMENTS**

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" \*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

## **ORDINANCE**

1. Approve First Reading of Ordinance 1124, an Ordinance to Amend and Reenact Subsection 1 of Section 8-04-05 of the Valley City Municipal Code Related to Sale of Flavored E-Liquids to Individuals Under 21 Years of Age. *(City Attorney Martineck)*  
Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud
2. Approve First Reading of Ordinance 1132, an Ordinance to Amend and Reenact Chapter 15-05 of the Valley City Municipal Code Related to Municipal Waste. *(City Attorney Martineck)*  
Roll Call: Erickson Bishop Gulmon Magnuson Carlsrud

## **RESOLUTION**

1. Consider Resolution 2412, a Resolution Accepting Bid and Awarding Contract for Paving Improvement District No. 126, Watermain Improvement District No. 104, Sanitary Sewer Improvement District No. 68 and Storm Sewer Improvement District No. 55. *(City Engineer)*  
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

## **NEW BUSINESS**

- N1. Approve Site Authorization Renewal for Valley City Hockey and Figure Skating Club at Valley City Town and Country Club, The Captain's Pub and the Youth Sports Complex. *(Finance Director Richter)*  
Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud
- N2. Approve Site Authorization Renewal for Valley City Baseball Association at the Clubhouse Lounge, City Lights Supper Club and Brockopp Brewery. *(Finance Director Richter)*  
Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud
- N3. Appoint New Member to Unexpired 2022-2025 Library Board Opening- 1 position; and Annual Report Given by Hilde VanGijssel *(Finance Director Richter)*  
Roll Call: Magnuson Bishop Erickson Gulmon Carlsrud

## **CITY ADMINISTRATOR'S REPORT**

## **CITY UPDATES & COMMISSION REPORTS**

## **ADJOURN**