

# CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Monday, April 19th, 2021  
5:00 PM

The City Commission Meeting will begin on Monday, April 19th, 2021 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND. Members of the public are not permitted in the Commission Chambers due to COVID-19 and as allowed in ND Executive Order 2020-16.

Members of the public may view the meeting online <https://zoom.us/j/97114904856> or listen by calling (1 346 248 7799) Webinar ID: 971 1490 4856

<b>Board of City Commissioners</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Sandy Hansen	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Building/Fire Inspector
		Phil Hatcher	Fire Chief
		KLJ/Moore	Police Chief
			City Engineers

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**NEXT RESOLUTION NO. 2294      NEXT ORDINANCE NO. 1079**

## CALL TO ORDER

## ROLL CALL

## APPROVAL OF AGENDA

## APPROVAL OF MINUTES

Approval of the Minutes from the April 6th Meetings.

## APPROVAL OF CONSENT AGENDA

- A. Approve Raffle Permit for
- Valley City Education Association
  - Valley City Area Chamber of Commerce
  - Express Wrestling
- B. Approve Block Off Street Request for the Valley City Area Chamber of Commerce for the Rally in the Valley Event held on June 19<sup>th</sup> 2021 beginning from 6AM to 5 PM.

Roll Call:      Bishop              Gulmon              Erickson              Magnuson              Carlsrud

## Public Comments

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *\*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5 minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

## ORDINANCE

1. Approve First Reading of Ordinance No. 1077, an Ordinance amending and reenacting VCMC section 8-01-02 re contractor license renewal date. *(City Attorney Martineck)*

Roll Call:      Bishop              Gulmon              Erickson              Magnuson              Carlsrud

2. Approve First Reading of Ordinance No. 1078, an Ordinance to Create and enact Section 15-01-12.1 re Tax Assessment of Unpaid Utility Charges. *(City Administrator Crawford)*

Roll Call:      Magnuson      Bishop              Gulmon              Erickson              Carlsrud

3. Approve Second and Final Reading of Ordinance No. 1076, an Ordinance to amend and reenact section 7-04-04 of the Valley City Municipal Code related to numbers on buildings. *(City Attorney Martineck)*

Roll Call:      Gulmon              Erickson              Magnuson              Bishop              Carlsrud

4. Approve First Reading of Ordinance 1075, an Ordinance Amending and Reenacting Sections of Titles 7 and 11 of the Valley City Municipal Code Related to Building Permits and Zoning Code Violations. *(City Attorney Martineck)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

#### **RESOLUTION**

1. Approve Resolution 2289, A Resolution Declaring Sufficiency of Protest for Paving Improvement District No. 122 (Main Street Seal Coat). *(Finance Director Richter)*

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

2. Approve Resolution 2290, A Resolution Approving Plat of Ingstad North Valley Subdivision. *(City Attorney Martineck)*

Roll Call: Gulmon Erickson Magnuson Bishop Carlsrud

3. Approve Resolution 2291, A Resolution Approving Petition for Vacation of Undeveloped Portion of 11<sup>th</sup> Ave SE. *(City Attorney Martineck)*

Roll Call: Erickson Magnuson Bishop Erickson Carlsrud

4. Approve Resolution 2292, A Resolution Approving Plat of Hyland Park Estates. *(City Attorney Martineck)*

Roll Call: Magnuson Bishop Erickson Gulmon Carlsrud

5. Approve Resolution 2293, A Resolution Approving replat of Lot 1 Block 3 Waterfront Meadows Addition. *(City Attorney Martineck)*

Roll Call: Bishop Erickson Gulmon Magnuson Carlsrud

#### **NEW BUSINESS**

1. Approve Valley City Barnes County Development Corporation request for \$25,000. *(Jennifer Feist)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

2. Approve Special Alcohol Beverage Event Permit for Mark Ertelt Benefit at The Labor Club South Parking Lot, May 1<sup>st</sup>, 2021 from 2 PM to 2 AM. *(Finance Director Richter)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

3. Approve Special Alcohol Beverage Event Permit for Celebration of Small Business at City Lights Parking Lot, July 23, 2021 from 6 PM to 11 PM. *(Finance Director Richter)*

Roll Call: Gulmon Erickson Magnuson Bishop Carlsrud

4. Approve Special Alcohol Beverage Event Permit from The Clubhouse Lounge LLC for the Garrett McFadgen Benefit at the ND Winter Show, May 3, 2021 from 6 PM to 9 PM. *(Finance Director Richter)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

5. Approve Housing Incentives. *(City Administrator Crawford)*

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

6. Approve Application for Property Tax Exemption for Improvements to Residential Building at 218 7<sup>th</sup> Ave NW. *(City Assessor Hansen)*

Roll Call: Erickson Magnuson Bishop Gulmon Carlsrud

7. Approve Submission of a Loan Application to RDFC (Rural Development Finance Corporation) for the Partial Financing of the Addition to the Fire hall. *(Finance Director Richter)*

Roll Call: Gulmon Erickson Magnuson Bishop Carlsrud

8. Approve Administration of City of Valley City's local sales, use and gross receipts taxes by State Tax Commissioner for 2021-2023 biennium. *(Finance Director Richter)*

Roll Call: Bishop Gulmon Erickson Magnuson Carlsrud

9. Approve Contract with NDDOT for Facilitating Installation of Small Cell Wireless Facilities in DOT Right of Way. *(City Attorney Martineck)*

Roll Call: Magnuson Bishop Gulmon Erickson Carlsrud

#### **CITY ADMINISTRATOR'S REPORT**

#### **CITY UPDATES & COMMISSION REPORTS**

#### **ADJOURN**