

**CITY COMMISSION MEETING  
VALLEY CITY, NORTH DAKOTA**

Tuesday, April 6th, 2021  
5:00 PM

The City Commission Meeting will begin on Tuesday, April 6th, 2021 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND. Members of the public are not permitted in the Commission Chambers due to COVID-19 and as allowed in ND Executive Order 2020-16.

Members of the public may view the meeting online <https://zoom.us/j/94206465785> or listen by calling (1 346 248 7799) Webinar ID: 942 0646 5785

<b>Board of City Commissioners Member</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Sandy Hansen	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
			Accountant/Manager
			Building/Fire Inspector
		Scott Magnuson	Fire Chief
		Phil Hatcher	Police Chief
		KLJ	City Engineers

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**NEXT RESOLUTION NO.      2289**

**NEXT ORDINANCE NO.      1077**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**RECOGNITION FOR MAYOR FOR A DAY**

**CITY GOVERNMENT WEEK PROCLAMATION**

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

Approval of the Commission Minutes from March 16<sup>th</sup> and March 30<sup>th</sup> Meetings.

**APPROVAL OF CONSENT AGENDA**

- A. Approve Monthly Reports from the Fire Chief, Building Inspector, Auditor, Municipal Judge and Public Works Accountant.
- B. Approve Monthly Bills for the City and Public Works in the Amount of \$
- C. Approve Electrician, Plumber and/or Mechanical Contractor License(s) for the following businesses:
  - a. Magnum Electric, Inc.
  - b. On Demand Plumbing
  - c. Ace Plumbing
  - d. ASAP Electric
  - e. Home Heating, Plumbing & A/C, Inc.
  - f. Maple River Electric
  - g. Engel's Electric
- D. Approve Raffle Request for
  - a. St. Catherine's Knights of Columbus.
  - b. Barnes County Wildlife Federation.
- E. Approve Block off Street Request for Thundering Saints Debbie Gabel Memorial from 12 PM on August 13, 2021 to 8 AM on August 14, 2021 for 3<sup>rd</sup> Ave SE from Main St. to 2<sup>nd</sup> St SE contingent on receiving payment.

Roll Call:      Magnuson      Bishop      Gulmon      Erickson      Carlsrud

**Public Comments**

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" \*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform

- ✓ 5 minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

**PUBLIC HEARING**

PH 1. Public Hearing for Application for Property Tax Incentives for New or Expanding Businesses (PILOT) for Trademark Tooling, LLC.

Declare public hearing open.  
Close hearing.

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

Approve Resolution 2285, a resolution approving Property Tax Incentives (PILOT) for Trademark Tooling, LLC.

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

**ORDINANCE**

1. Approve First Reading of Ordinance No. 1074, an Ordinance enacting a new section of the Valley City Municipal Code relating to Wireless Telecommunication Facility Guidelines. *(City Attorney Martineck)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

2. Approve First Reading of Ordinance No. 1076, an Ordinance to amend and reenact section 7-04-04 of the Valley City Municipal Code related to numbers on buildings. *(City Attorney Martineck)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

**RESOLUTION**

1. Approve Resolution 2287, a Resolution Amending the Master Fee Schedule re Planning and Zoning Application Fees. *(City Administrator Crawford)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

2. Approve Resolution 2288, a Resolution Approving Modifications to the Electric Rates. *(PW Manager Jacobson)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

**NEW BUSINESS**

1. Approve NDDOT Cost Participation and Maintenance Agreement for Project NHU-2-094(181)929, Paving Improvement District No. 122 (Main Street Seal Coat). *(KLJ)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

2. Approve Gaming Site Authorization for Thundering Saints, Inc. on April 6, 2021 through June 30, 2021 at Woodland Steakhouse. *(Finance Director Richter)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

3. Approve Amendment to Employee Salary Schedule. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

4. Approve Construction Engineering Agreement for Paving Improvement District No.119 and119B, Sanitary Sewer District No. 64, Storm Sewer District No. 52 and Water Main District No. 100. *(KLJ)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

**CITY ADMINISTRATOR’S REPORT**

**CITY UPDATES & COMMISSION REPORTS**

**ADJOURN**