

CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, February 7th, 2023
5:00 PM

The City Commission Meeting will begin on Tuesday, February 7th, 2023 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/85365864167> or listen by calling (1 346 248 7799) Webinar ID: 853 6586 4167.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Tina Current	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
		Scott Magnuson	Accountant/Manager
		Phil Hatcher	Fire Chief
		KLJ/Moore	Police Chief
			City Engineers

NEXT RESOLUTION NO. 2401

NEXT ORDINANCE NO. 1127

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Approve Minutes from the January 17th Commission Meeting and the January 25th, Special Commission Meeting.

APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.
- B. Approve Raffle Permits for the following:
 - a. Student Nurse Organization on April 3rd, 2023 at the VCSU-Rhoades Science Center.
 - b. ND Appaloosa Horse Club on August 20th, 2023 at the ND Winter Show.
 - c. El Zagal Sheyenne Valley Flag Corps on June 17th, 2023 at the Eagles.
 - d. SHINE on April 30th, 2023 at the Eagles.
 - e. Ducks Unlimited Barnes County Chapter on March 24th, 2023 at the Eagles.
 - f. Valley City Fire Department on March 23rd, 2023 at the Eagles.
 - g. Dakota Plains Ag on March 20th, 2023 at Dakota Plains Ag.

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

1. Public Hearing for Four Bottle Drive Vacation. *(City Administrator Crawford)*
Declare Public Hearing Open.

Motion to Close Public Hearing

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

Approve Resolution 2391, a Resolution Approving Vacation of Four Bottle Drive.

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

ORDINANCE

1. Approve First Reading of Ordinance 1125, an Ordinance to Amend and Reenact Section 14-09-01 of the Valley City Municipal Code Related to Fee for Careless Driving Violation. *(City Administrator Crawford)*
Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud
2. Approve First Reading of Ordinance 1126, an Ordinance to Amend and Reenact Section 4-01-27 of the Valley City Municipal Code Related to Open Sale or Possession of Alcohol in Public. *(City Administrator Crawford)*
Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

RESOLUTION

1. Approve Resolution 2392, a Resolution amending the Master Fee Schedule to include Plat Recording Fee. *(City Administrator Crawford)*
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud
2. Approve Resolution 2393, a Resolution creating Storm Sewer Improvement District No. 54. *(City Engineer)*
Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud
3. Approve Resolution 2394, a Resolution creating Watermain Improvement District No. 103. *(City Engineer)*
Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud
4. Approve Resolution 2395, a Resolution creating Sanitary Sewer Improvement District No. 67. *(City Engineer)*
Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud
5. Approve Resolution 2396, a Resolution creating Storm Sewer Improvement District No. 55. *(City Engineer)*
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud
6. Approve Resolution 2397, a Resolution creating Watermain Improvement District No. 104. *(City Engineer)*
Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud
7. Approve Resolution 2398, a Resolution creating Sanitary Sewer Improvement District No. 68. *(City Engineer)*
Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud
8. Approve Resolution 2399, a Resolution authorizing Filing of an Application with the ND Dept. of Environmental Quality for Assistance performing a lead Service Line Inventory in Compliance with the Lead and Copper Rule Revisions. *(City Engineer)*
Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud
9. Approve Resolution 2400, a Resolution Accepting and Awarding Contract for Main Street Outlet Vault. *(City Engineer)*
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

NEW BUSINESS

- N1. Approve Monthly Bills for the City and Public Works in the Amount of \$1,459,003.66.
Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud
- N2. Consider Forwarding Petition for Vacation of Alley between Lots 1-6 and Lots 7-12, Block 3, Grangers Addition to the Planning and Zoning Commission. *(City Administrator Crawford)*
Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud
- N3. Approve Amendment to Employee Salary Schedule. *(City Administrator Crawford)*
Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud
- N4. Approve Amendment to Employee Policy and Procedure Manual Related to Unpaid Leave. *(City Administrator Crawford)*
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud
- N5. Approve Request to move the April 4th Finance and Commission Meetings to April 5th. *(Mayor Carlsrud)*
Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud
- N6. Approve Material for Upcoming Construction Season. *(City Administrator Crawford)*
Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN