# City Commission Meeting Valley City, North Dakota

## Tuesday, December 7th, 2021

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Bishop, Commissioner Erickson, and Commissioner Gulmon, Commissioner Magnuson

Others City Administrator Crawford, City Attorney Martineck, Finance Director Richter, Administrative Assistant Johnson, Fire Chief Magnuson, Police Chief Hatcher, City Engineer Chad Petersen

#### Pledge of Allegiance

#### Approval of Agenda

Remove Ordinance 1.

#### Approval of Minutes

Commissioner Bishop moved to approve the minutes from the November 16th, 2021 finance and commission meetings, seconded by Commissioner Magnuson. Motion passed unanimously.

#### Approval of Consent Agenda

**Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.**

**Approve 2022 Tree Trimming and Removal License Renewals for:**

**Johnny B’s Trees & Service**

**Z’s Trees**

**Mikes Construction and Repair**

**Ross’ Tree Services**

**Approve 2022 Vehicles for Hire License Renewal for South Central Adult Services.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

#### Resolution

**Approve Resolution 2327, a Resolution from the Valley City Board of City Commissioners Authorizing the President of the Board of Commissioners to execute the deed in favor of the State of North Dakota.**

Chad Petersen from KLJ stated the DOT is proposing for the permanent acquisition for total compensation to the city of $20,816.76 for parcels and/or temporary easement areas. We are requesting approval for the Mayor to sign the temporary construction easements and the warranty deed over to the DOT once the final documents have been approved by the DOT for compensation.

Commissioner Magnuson moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

#### New Business

**Approve Monthly Bills for the City and Public Works in the Amount of $1,454,534.55.**

Finance Director Richter reported on the breakdown of monthly bills. Building and fire inspections were $22,817; speakers on Central were $21,500; construction projects were $404,471; debt service $215,340; MRES $295,448; payroll and benefits $313,000; PFP CLMOR $26,000; VCBCDC $17,500 and the remaining balance of $138,458 for operations.

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve VCBCDC Request for a Sales Price per Acre of $25,000 for City-owned land between Drug Plastics & Glass and the NW Industrial Park Building.**

Jennifer Feist stated there have been several requests for that land and we would like to set a price and we think this is reasonable.

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

**Approve Town and Country Club Map Revision Contingent on Approval from the State.**

Chance Fraze, Manager, stated they have been making several improvements, one being the renovation of the downstairs and are wanting to include the sale of beverages to that area and presented an updated map of the revisions.

Commissioner Gulmon moved to approve, seconded by Commissioner Erickson. Motion passed unanimously.

#### City Administrator’s Report

**City Administrator Crawford** thanked all the employees for the lights. There will be stop signs put in at 9th St. and 3rd Ave NW and 4th Ave next week.

#### City Updates & Commission Reports

**Commissioner Magnuson** stated they did some dive training this last month while it was cold out. Training does take place in some of the rougher conditions because that’s when they receive a lot of calls.Thanks to Public Works for the lights. Fire prevention during the holidays, watch your candles, limit extension cords being plugged into each other.

**Commissioner Gulmon** stated the sales tax has increased $515,000 over last year. Food and Beverage is up $35,000 and Occupancy Tax is up around 19%. City County Health had a Zoom meeting and reporting on vaccines, booster and where we’re at in regards to Covid. The healthcare system is stressed. If you have an opportunity to thank those individuals that work in the healthcare system please do.

**Commissioner Bishop** stated he had an interesting conversation with someone that was recently pulled over by one of our officers and commented on how polite and professional he was. Thank you to our officers and fire fighters.

**President Carlsrud** stated it is Pearl Harbor Day which was a significant time in our history. Thank you to all our city workers. Snow removal started and they did a good job this last weekend. Thank you to all of those that were out, they started early. We’ve received lots of positive comments on the lighting.

#### Adjourn

Meeting was adjourned at 5:29 P.M.

Attested to by:

Avis Richter, Finance Director Dave Carlsrud, President of the

City of Valley City City of Valley City Commission