# City Commission Finance Meeting

# Valley City, North Dakota

## Tuesday, December 6th, 2022

3:30 PM

### Called To Order

President Carlsrud called the meeting to order at 3:30 PM.

#### Roll Call

Members present: President Carlsrud, Commissioner Bishop, Commission Erickson and Commissioner Gulmon

Others Present: City Administrator Crawford, City Attorney Martineck, Finance Director Richter, Administrative Assistant Johnson

**Department Reports**

**Sanitation Department**

Sanitation Supervisor Swart stated the Transfer Station will be open from 9-noon on December 19th. Make sure to have your garbage out by 7AM and please clean inside and outside enclosures and around dumpsters.

**Water Department**

Water Superintendent Hesch stated it is slower right now so working on maintenance issues and fiber repairs as needed.

**Electric Department**

Electrical Superintendent Senf reported 2 outages for November, both squirrels. Outages have increased about 10 more this year mainly due to squirrels and trees that weren’t trimmed due to the flood. Relay testing is taking place on the downtown sub and hopefully will be online mid-December. Christmas lights are up and working on the speaker system and inventory.

**Fire Department**

Fire Chief Magnuson stated they had 22 calls last month which is pretty high. We’re sitting pretty good for volunteers right now but we just received 3 new applications.

**Street Department**

Nick Yokom reported that snow removal is going well. The lagoon discharge is complete for the year and also working on inventory.

**Administration**

City Administrator Crawford stated she will be on the Devils Lake Outlet advisory committee.

Finance Director Richter presented the proposed dates for the 2023 Finance and Commission meetings.

**Review monthly bills/reports**

Finance Director Richter reported $1,684,241.09 of expenditures for November.

**Discuss Update to Resolution 1690, Approving Exemption from Taxation of Improvements to Commercial and Residential Buildings.**

City Assessor Current requested the following changes to resolution 1690. Currently number 8 states the work can not be started and we would like to change that to allow it to be started within the last 6 months but not finished. We are also suggesting to increase the allowance to 300,000 which is what has happened with the RZ. Consensus is to make the changes.

**Discuss 5-Year Infrastructure Plan.**

Finance Director Richter explained presented projects and recommended funding.

**Discuss Proposed Public Works Operating and Capital Budgets.**

Public Works Manager Jacobson presented the budgets.

**Discuss NLC Service Line Program.**

City Administrator Crawford explained this program is like a warranty program for sewer/water lines. Residents are not required but can be given the option to purchase if we approve them to market in the city.If it’s something we are interested in, Carl would want to redo some of the wording in the contract.

**Viking Court Update.**

Will discuss on the Commission Meeting.

**Adjourn**

The meeting was adjourned at 4:54 PM.