

# CITY COMMISSION FINANCE MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, December 5th, 2023  
2:30 PM

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The City Commission Meeting will begin on Tuesday, December 5th, 2023 at 2:30 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

Members of the public may view the meeting online <https://us06web.zoom.us/j/82573076220> or listen by calling (1 346 248 7799) Webinar ID: 825 7307 6220.

<b>Board of City Commissioners</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
<b>Member</b>		Gwen Crawford	City Administrator
Dave Carlsrud	President	Carl Martineck	City Attorney
Duane Magnuson	Commissioner	Brenda Klein	Finance Director
Michael Bishop	Commissioner	Brandy Johnson	Deputy Auditor
Jeffrey Erickson	Commissioner	Tina Current	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works Accountant/Manager
		Scott Magnuson	Fire Chief
		KLJ/Moore	Police Department City Engineers

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## CALL TO ORDER

## ROLL CALL

## AGENDA ITEMS

1. Department reports.
  - a. Sanitation Department
    - i. Landfill Saturday's
  - b. Water Department
  - c. Electric Department
  - d. Fire Department
  - e. Police Department
  - f. Street Department
  - g. Administration
2. Review monthly bills/reports (10 minutes) – *(Finance Director Klein)*
3. Commission Duties Review *(President Carlsrud) (Attorney Martineck)*
4. Review cost of Special Meetings – *(Finance Director Klein)*
5. Appointment of Department Heads and Police Officers *(Attorney Martineck)*
6. Review 10 Year Valley City Infrastructure Plan *(Administrator Crawford)*
7. YTD Permit Report *(Assessor Current)*
8. Discuss Public Works 2024 Proposed Budget – *(Public Works Accountant Jacobson)*
9. Discuss PW Water Rate increase – *(Public Works Accountant Jacobson)*
10. Discuss PW South Side Sewer rate increase – *(Public Works Accountant Jacobson)*
11. Discuss PW Credit Card Fees – *(Public Works Accountant Jacobson)*

## ADJOURN