

**CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA**

Tuesday, December 21, 2021
5:00 PM

The City Commission Meeting will begin on Tuesday, December 21, 2021 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/83432735861> or listen by calling (1 346 248 7799) Webinar ID: 834 3273 5861.

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Sandy Hansen	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
			Accountant/Manager
			Building/Fire Inspector
		Scott Magnuson	Fire Chief
		Phil Hatcher	Police Chief
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2331

NEXT ORDINANCE NO. 1095

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Approve Minutes from the December 7th, 2021 Finance and Commission Meetings.

APPROVAL OF CONSENT AGENDA

- A. Approve 2022 License to Sell L.P. Gas for
 - a. Dakota Plains Ag
 - b. Petro Serve USA #071
 - c. CBF Oil Inc dba Vining Oil & Propane*And authorize the Auditor's Office to issue licenses for applicants who meet all licensing requirements before December 30th, 2021.*

- B. Approve 2022 Mobile Home Park License Renewals for
 - a. Rockwater LLC
 - b. Richard Plecity Trailer Court
 - c. Plecity Park*And authorize the Auditor's Office to issue licenses for applicants who meet all licensing requirements before December 30th, 2021.*

- C. Approve 2022 Tree Trimming and Removal Service License for Pine Country Nursery.
- D. Approve Raffle Permit for Sharp Shooter Showdown on February 5, 2022 at the Eagles.

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

Public Comments

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5 minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

PH1. Open Public Hearing regarding changes to the official Zoning Map of the City. (City Attorney Martineck)

Declare Public Hearing Open.
Close Hearing.

Roll Call: Gulmon Magnuson Erickson Bishop Carlsrud

Approve Second and Final Reading of Ordinance 1091, an Ordinance approving changes to the official Zoning Map of the City.

Roll Call: Bishop Gulmon Magnuson Erickson Carlsrud

ORDINANCE

1. Approve First Reading of Ordinance 1093, an Ordinance Amending and Reenacting Chapter 20-06 of the Valley City Municipal Code re City Lodging Tax. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

2. Approve First Reading of Ordinance 1094, an Ordinance to Amend and Enact Section 15-01-16.2 of the Valley City Municipal Code regarding Surface Drainage and Storm Sewer System Cleaning and Maintenance Fee. *(City Attorney Martineck)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

RESOLUTION

- R1. Approve Resolution 2328, a Resolution Establishing Electrical Rates. *(PW Manager Jacobson)*

Roll Call: Erickson Gulmon Magnuson Bishop Carlsrud

- R2. Approve Resolution 2329, a Resolution Establishing Rates and Fees for Solid Waste Services. *(PW Manager Jacobson)*

Roll Call: Bishop Erickson Gulmon Magnuson Carlsrud

- R3. Approve Resolution 2330, a Resolution Establishing Rates for Surface Draining and Storm Sewer Cleaning and Maintenance Fee. *(PW Manager Jacobson)*

Roll Call: Magnuson Bishop Erickson Gulmon Carlsrud

NEW BUSINESS

- N1. Approve Final Copy of the 2022 Employee Policy & Procedure Manual. *(City Attorney Martineck)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

- N2. Approve Service Agreement with Valley City Parks and Recreation and Valley City Convention and Visitors Bureau for Administration of City Lodging Tax. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

- N3. Approve Request for Funds from VCBCDC for Resource Development Specialist (3 years). *(Jennifer Feist)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

- N4. Approve Request for Funds from VCBCDC for Small Projects (2022). *(Jennifer Feist)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

- N5. Approve Public Works Capital and Operating Budgets for FY22. *(PW Manager Jacobson)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

- N6. Approve Gaming Site Authorization Renewal for ND Chapters of Delta Waterfowl Inc. *(Finance Director Richter)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

- N7. Approve Moving forward with NDDOT Maintenance Contract along I-94 Frontage Road from 12th Ave e to Exit 294. *(City Administrator Crawford)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

- N8. Approve the NDDOT Urban Roads Project Submittal List for Fiscal Year 2023-2026. *(City Engineer)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN