# City Commission Meeting Valley City, North Dakota

## Tuesday, December 19, 2023

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Gulmon, Commissioner Bishop, Commissioner Erickson

Others: City Administrator Crawford, City Attorney Martineck, Finance Director Klein, Administrative Assistant Hintz.

Members Absent: Commissioner Magnuson

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

No Changes.

#### **APPROVAL OF MINUTES**

Commissioner Bishop moved to approve the minutes from the December 5, 2023, Finance and Commission Meetings and the December 12, 2023, Special Commission Meeting, seconded by Commissioner Gulmon. Motion passed unanimously.

#### **APPROVAL OF CONSENT AGENDA**

1. **Approve Application Renewal for Permit to Sell L.P. Gas from the following:** 
   1. **Petro Serve USA #071**
   2. **Petro Serve USA #072**
   3. **CBF Oil Inc. dba Kotaco**
   4. **Loves Travel Stop #849**
2. **Approve Application for Vehicle for Hire License Renewal for South Central Adult Services.**
3. **Approve Application to Operate Mobile Home Park Renewals for the following:** 
   1. **Sunrise Trailer Court**
   2. **Plecity Park – RNR Development**
   3. **Frog Town Trailer Court**
4. **Approve Application for Tree Trimming and Removal Service Renewals for the following:** 
   1. **Ross’ Tree Service**
   2. **Pine Country Nursery**
   3. **Ground to Sky**
   4. **Johnny B’s Trees**
5. **Approve Raffle Application for Student Nurse Organization for 3/26/2024 at VCSU.**
6. **Approve Public Hearing on Alcoholic Beverage License Violations – Corey Breswick dba Captain’s Pub.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

#### **RESOLUTION**

**Resolution 2437, a Resolution to Amend the Master Fee Schedule – Special Meeting Fee of $25.00.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

#### **NEW BUSINESS**

**Approve Public Works 2024 Operating and Capital Budgets.**

Commissioner Gulmon moved to approve, seconded by Commissioner Erickson. Motion passed unanimously.

**Move to Table the Application to Operate Mobile Home Park Renewal for Viking Drive Estates to January 4, 2024 Commission Meeting.**

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### **CITY ADMINISTRATOR’S REPORT**

**City Administrator Crawford** reported now that the 2024 Budget has been approved, we will be working on getting notices out on the rate increases. Some of these increases will take effect in January and the others in February giving people time to prepare. We are also working on the end of the year items and prepping for the new projects coming up in 2024.

**City Assessor Current** shared information on the flyer that was included in your property tax statements. You may apply for up to a $500.00 tax credit on 2024 property taxes. The website is tax.nd.gov/prc.

**Fire Chief Magnuson** gave an update on the Water Rescue this past weekend. He shared that the water/ice is not safe. Do not let your loved ones play on the ice.

**Police Chief Horner** talked about Santa Cops and Kids Night that would be taking place on December 20, 2023. They have volunteers set up to wrap & the Officers are ready to help the kids with their Christmas Shopping. This is a great event for all involved.

**Commissioner Gulmon** used the water rescue incident to remind all how fortunate we are to have the First Responders who are willing to put their Lives at risk for us. Special Thanks to those Responders.

**Mayor Carlsrud** ended the meeting with Blessed Holiday Wishes to all.

#### **ADJOURN**

Meeting was adjourned at 5:15 P.M.

Attested to by:

Brenda Klein, Finance Director Dave Carlsrud, President of the

City of Valley City City of Valley City Commission