

# CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, December 19, 2023  
5:00 PM

The City Commission Meeting will begin on Tuesday, December 19, 2023 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/87006417383> or listen by calling (1 346 248 7799) Webinar ID: 870 0641 7383.

<b>Board of City Commissioners</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works Accountant/Manager
		Scott Magnuson	Fire Chief
		Nick Horner	Police Chief
		KLJ/Moore	City Engineers

---

**NEXT RESOLUTION NO. 2438**

**NEXT ORDINANCE NO. 1147**

## CALL TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIANCE (PLEASE STAND)

## APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

## APPROVAL OF MINUTES

Approve Minutes from the December 5, 2023 Finance and Commission Meetings as well as the December 12, 2023 Special Commission Meeting.

## APPROVAL OF CONSENT AGENDA

- A. Approve Application Renewal for Permit to Sell L.P. Gas from the following:
  - a. Petro Serve USA #071.
  - b. Petro Serve USA #072.
  - c. CBF Oil Inc. dba Kotaco.
  - d. Loves Travel Stop #849
- B. Approve Application for Vehicle for Hire License Renewal for South Central Adult Services.
- C. Approve Application to Operate Mobile Home Park Renewals for the following:
  - a. Sunrise Trailer Court
  - b. Plecity Park – RNR Development
  - c. Frog Town Trailer Court
- D. Approve Application for Tree Trimming and Removal Service Renewals for the following:
  - a. Ross' Tree Service
  - b. Pine Country Nursery
  - c. Ground to Sky
  - d. Johnny B's Trees
- E. Approve Raffle Application for Student Nurse Organization for 3/26/2024 at VCSU.
- F. Approve Public Hearing on Alcoholic Beverage License Violations – Corey Breswick dba Captain's Pub.

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

## PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *\*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

**PUBLIC HEARING**

**ORDINANCE**

**RESOLUTION**

R1. Res 2437 A Resolution to Amend the Master Fee Schedule – Special Meeting Fee. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

**NEW BUSINESS**

1. Approve Public Works 2024 Operating and Capital Budgets. *(Public Works Manager Jacobson)*

Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud

2. Approve Application to Operate Mobile Home Park Renewals for Viking Drive Estates. *(City Administrator Crawford)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

**CITY ADMINISTRATOR'S REPORT**

**CITY UPDATES & COMMISSION REPORTS**

**ADJOURN**