

CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, November 15th, 2022
5:00 PM

The City Commission Meeting will begin on Tuesday, November 15th, 2022 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/84229771502> or listen by calling (1 346 248 7799) Webinar ID: 842 2977 1502

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Tina Current	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
		Scott Magnuson	Accountant/Manager
		Phil Hatcher	Fire Chief
		KLJ/Moore	Police Chief
			City Engineers

NEXT RESOLUTION NO. 2381

NEXT ORDINANCE NO. 1123

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

PROCLAMATION

Small Business Saturday Proclamation

APPROVAL OF AGENDA

APPROVAL OF MINUTES

Approve Minutes from the November 1st, 2022 Finance and Commission Meetings.

APPROVAL OF CONSENT AGENDA

- Approve Raffle Application for VCHS Art Club on December 15th, 2022 at the VCHS Art Room.
- Approve Application for Parade of Lights on December 1, 2022 at 6 PM.
- Approve Application to Block off Central Ave from 2nd St N to 4th St N from 6-8 PM on December 1, 2022 for the Parade of Lights Events.
- Approve Application for Contractor License for Scherbenske Inc.

Roll Call: Magnuson Bishop Erickson Gulmon Carlsrud

PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

ORDINANCE

- Approve First Reading of Ordinance 1121, An Ordinance to Amend and Reenact Subdivision f of Subsection 4 of Section 11-03-08, Subdivision g of Subsection 4 of 11-03-09, and Subdivision g of Subsection 4 of 11-03-10 of the Valley City Municipal Code Related to the Rear-Yard Setback in R-1, R-2, and R-3 Residential Zoning Districts. *(City Attorney Martineck)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

- Approve First Reading of Ordinance 1122, an Ordinance to Amend and Reenact section 8-01-02 of the Valley City Municipal Code related to Contractor Licenses. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud

- Approve First Reading of Ordinance 1119, an Ordinance to Amend and Reenact Subsection 1 of Section 12-02-05 and Sections 12-02-08 of the Valley City Municipal Code Related to Property Maintenance Violations. *(City Attorney Martineck)*

Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud

RESOLUTION

1. Resolution 2379, a Resolution to allow the Purchase of Properties that are Subject to Tax Deed Proceedings. *(City Attorney Martineck)*
Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud
2. Resolution 2380, a Resolution Authorizing Public Sale of Parcel No. 63-0880080 and setting minimum sales price. *(City Attorney Martineck)*
Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

NEW BUSINESS

1. Approve to Accept 2024 Urban Grant Program Award for Project 2nd St N, 2nd Ave NW, and 4th St N. *(City Administrator Crawford)*
Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud
2. Approve Annual NDDOT Maintenance Certification for Urban Federal Aid Projects. *(City Engineer)*
Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud
3. Approve Appointing Insure Forward for the City’s NDIRF’s Local Agent of Record from 2023-2027. *(City Administrator Crawford)*
Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud
4. Consider Visitor’s Committee Recommendation to Approve Amending the Image Enhancement Grant Guidelines to Expand Areas of Eligibility to include Arterial Roadways into Valley City Immediately Adjacent to Either Side, that are Annexed within Valley City and Zoned as a B1, B2 or I. *(Finance Director Richter)*
Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud
5. Consider Visitor’s Committee Recommendation to De-obligate Funds previously approved to Dakota Dogs. *(Finance Director Richter)*
Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud
6. Consider Visitor’s Committee Recommendation to Approve the Image Enhancement Grant for Stoudt Miller in the amount up to \$7,500. *(Finance Director Richter)*
Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud
7. Consider Application for Property Tax Exemption for Addition at Stoudt Miller. *(City Administrator Crawford)*
Roll Call: Gulmon Erickson Bishop Magnuson Carlsrud
8. Approve Final Design & Plan Development Task Order for 2nd Ave NE/3rd St NE Reconstruction Project (NDDOT Project No. SU-CPU-2-990(062), PCN 23571 and SU-2-990(063), PCN 23572). *(City Administrator Crawford)*
Roll Call: Magnuson Gulmon Erickson Bishop Carlsrud
9. Approve Special Alcohol Event Permit for Bridges Bar and Grill at the North Dakota Winter Show for the North Star Classic on December 2nd, 2022. *(Finance Director Richter)*
Roll Call: Bishop Magnuson Gulmon Erickson Carlsrud
10. Viking Court Update Due Nov 15th. *(City Administrator Crawford)*

CITY ADMINISTRATOR’S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN