# City Commission Meeting Valley City, North Dakota

## Tuesday, November 1st, 2022

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Magnuson, Commissioner Erickson via Zoom, Commissioner Gulmon and Commissioner Bishop

Others: City Administrator Crawford, City Attorney Martineck, Finance Director Richter, Administrative Assistant Johnson

#### Pledge of Allegiance

#### Approval of Agenda

Remove N2, add N5

#### Approval of Minutes

Commissioner Bishop moved to approve the minutes from the October 18th Commission Meeting and October 26th, 2022 Special Commission Meeting seconded by Commissioner Magnuson. Motion passed unanimously.

#### Approval of Consent Agenda

**Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.**

**Approve Raffle Application for VCSU Student Chapter of the Wildlife Society on February 28, 2022 at the VCSU Rhoades Science Center.**

**Approve Application for Contractor License for the following**

**Jade Nielsen Properties.**

**Richard Berg Construction.**

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### Ordinance

**Approve Second and Final Reading of 1118, an Ordinance to Amend and Reenact Sections 8-07-02, 11-06-16, 14-10-49 and 14-35-04, and Repeal Section 11-06-03 of the Valley City Municipal Code Related to Parking.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon.

Roll Call: Gulmon-aye Erickson-nay Magnuson-nay Bishop-aye Carlsrud-aye

Motion passed.

**Approve Second and Final Reading of Ordinance 1115, an Ordinance to Amend and Reenact Section 7-05-04 of the Valley City Municipal Code Related to Obstruction in a Public Right of Way.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve Second and Final Reading of Ordinance 1120, an Ordinance to Create and Enact Section 7-01-06.1 and Amend and Reenact Section 7-01-07 of the Valley City Municipal Code Related to the International Property Maintenance Code and Unsafe Buildings.**

City Attorney Martineck stated no changes from the first reading.

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### New Business

**Approve Monthly Bills for the City and Public Works in the Amount of $2,421,095.56.**

Finance Director Richter reported on the Financials for October.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**~~Approve the Purchase of Lot 13, Block 1 Morrison’s Addition (Parcel No. 63-3110117) for $7,106.54, and request cost share from the State Water Commission.~~**

**Approve Final Review and Acceptance for the Emergency Clay Levee Removal Project.**

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve Raising Installation Allowance for Overhead to Underground from $3 to $4 per Foot.**

Commissioner Bishop moved to approve the installation of overhead to underground electrical to $4 foot & $5 foot if it includes conduit, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve Submitting Cost Share Request to Department of Water Resources for Watermain Relocation at Viking Drive Bridge (Phase 5 PFP).**

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

#### City Administrator’s Report

**City Administrator Crawford** stated we had an update with David Wick regarding the Viking Trailer Court. He will provide another update on the November 15th meeting.

We were awarded the Urban Grant Program. We will review that to see if it works for what we need and if so we will accept it.

#### City Updates & Commission Reports

**Fire Chief Magnuson** informed everyone that they were going to hold the traditional fire truck being pushed into the fire station ceremony to put the new truck into service.

**Commissioner Gulmon** stated over $2 million in flood expenses has been sent into the state to review. Cash reserves remain strong and a decision was made to bid out about $3.3 million of our cash reserves to CDs to earn higher interest. Sales tax is down through August about 3.5% from a year ago, Food and Beverage is up about 7.7% and Occupancy Tax is up about 12%.

**Mayor Carlsrud** reminded everyone to have your garbage out by 7 AM.

#### Adjourn

Meeting was adjourned at 5:20 P.M.

Attested to by:

Avis Richter, Finance Director Dave Carlsrud, President of the

City of Valley City City of Valley City Commission