

CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, October 3, 2023
5:00 PM

The City Commission Meeting will begin on Tuesday, October 3, 2023 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/81201930723> or listen by calling (1 346 248 7799) Webinar ID: 812 0193 0723

Board of City Commissioners	Role	Department Supervisor	Role
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Brenda Klein	Finance Director
Jeffrey Erickson	Commissioner	Brandy Johnson	Deputy Auditor
Dick Gulmon	Commissioner	Tina Current	City Assessor
		Gary Jacobson	Public Works
			Accountant/Manager
		Scott Magnuson	Fire Chief
			Police Department
		KLJ/Moore	City Engineers

NEXT RESOLUTION NO. 2422

NEXT ORDINANCE NO. 1145

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA

Roll Call: (When needed)

APPROVAL OF MINUTES

Approve Minutes from the September 18, 2023 Commission Meeting and the September 26, 2023 Special Commission Meeting.

APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.
- B. Approve 2023-2024 Application for Contractor License for Allstar Construction Residential Operating Company, LLC.
- C. Approve 2023-2024 Renewal Application for Contractor License for Scherbenske Inc.
- D. Approve Raffle Application for St. Catherines School Fall Auction on November 11, 2023 at the Valley City Eagles.
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

PUBLIC HEARING

PH 1. Public Hearing Regarding Special Assessment Projects:

Paving Improvement District No. 123. – 6th St. NW Reconstruction

Water Main Improvement District No. 102. - 6th St. NW Reconstruction

Sanitary Sewer Improvement District No. 66. - 6th St. NW Reconstruction

Paving Improvement District No. 124. – 12th St. N. Mill & Overlay

Paving Improvement District No. 122. – East Main St. Seal Coat

Declare Public Hearing Open.

Close Public Hearing.

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

Approve Special Assessments as recommended by the Special Assessment Commission for Paving Improvement District No. 123, Water Main Improvement District No. 102, Sanitary Sewer Improvement District No. 66, Paving Improvement District No. 124, and Paving Improvement District No. 122. *(Finance Director Klein)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

ORDINANCE

1. Approve Second and Final Reading of Ordinance 1141, an Ordinance Adopting the 2024 City Budget. *(Finance Director Klein)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

2. Approve First Reading of Ordinance No. 1142, an Ordinance to Amend and Reenact Section 1-01-16 of the Valley City Municipal Code Relating to Purchasing. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

3. Approve First Reading of Ordinance No 1143, an Ordinance to Amend and Reenact Section 4-01-01 of the Valley City Municipal Code Relating to Owners of Premises Licensed for Retail Sale of Alcoholic Beverages. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

4. Approve First Reading of Ordinance No 1144, an Ordinance to Amend and Reenact Section 14-35-12 of the Valley City Municipal Code Relating to Enforcement of Parking Tickets. *(City Attorney Martineck)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

RESOLUTION

2420 Resolution Approving Engineers Report and Directing Preparation of Detailed Plans Specification and Estimate of Probable Costs for Paving Improvement District No. 128, Watermain Improvement District No. 105 and Sanitary Improvement District No. 69. *(City Engineer)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

2421 Resolution Declaring Necessity of Improvements in Paving Improvement District No. 128. *(City Engineer)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

NEW BUSINESS

N1. Appoint Chief of Police Nicholas Horner. *(City Attorney Martineck)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

OATH OF OFFICE

Chief of Police Nicholas Horner

N2. Approve Monthly Bills for the City and Public Works in the Amount of \$1,862,579.66. *(Finance Director Klein)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

N3. Approve Site Authorization for ND Wildlife Federation at the Valley City Eagles Club on April 6, 2024. *(Finance Director Klein)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

N4. Approve First Addendum to Landfill Use Agreement with VC. *(Public Works Accountant/Manager Jacobson)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

N5. Consider Cost-Share Agreement with Department of Water Resources Consolidating Permanent Flood Protection Projects *(City Engineer)*

Roll Call: Erickson Bishop Magnuson Gulmon Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN