# City Commission Meeting Valley City, North Dakota

## Tuesday, October 18th, 2022

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Magnuson, Commissioner Erickson via Zoom, Commissioner Gulmon and Commissioner Bishop

Others: City Administrator Crawford, City Attorney Martineck, Finance Director Richter, Administrative Assistant Johnson

#### Pledge of Allegiance

#### Award Presentation

Mayor Carlsrud presented the Tree City USA award.

#### Approval of Agenda

No Changes

#### Approval of Minutes

Commissioner Bishop moved to approve the minutes from the September 20th, 2022 Commission Meeting seconded by Commissioner Magnuson. Motion passed unanimously.

#### Approval of Consent Agenda

**Approve Raffle Application for Sheyenne Valley Friends of Animals on December 16, 2022 at the Eagles.**

**Approve Applications for Contractor, Electrician, Plumber and/or Mechanical Contractor Licenses for the following:**

**East & West Excavating LLC**

**Landscape Elements ND, LLC**

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### Public Hearing

**Public Hearing for Meadow View Estates.**

**Declare Public Hearing Open.**

There were no public comments.

Commissioner Bishop moved to close the public hearing, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve Second and Final Reading of Ordinance 1117, an Ordinance to Amend Zoning Map and Rezone Meadow View Estates from R-1 Single Family Residential to R-4 Multi-Family Residential.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon.

Roll Call: Gulmon-aye Erickson-nay Bishop-aye Magnuson-aye Carlsrud-aye

Motion passed.

**Public Hearing Regarding Parking.**

**Declare Public Hearing Open.**

Commissioner Erickson expressed concern with the way the ordinance addressed parking in back yards.

City Attorney Martineck requested that section be brought up with Planning and Zoning as it was not one of the previously discussed changes and Planning and Zoning needs to bring the recommendations to the commission.

Commissioner Bishop moved to close the public hearing, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve First Reading of Ordinance 1118, an Ordinance to Amend and Reenact Sections 8-07-02, 11-06-16, 14-10-49 and 14-35-04, and Repeal Section 11-06-03, of the Valley City Municipal Code Related to Parking.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

Roll Call: Magnuson-aye Gulmon-aye Erickson-nay Bishop-aye Carlsrud-aye

Motion passed.

#### Ordinance

**Approve First Reading of Ordinance 1115, an Ordinance to Amend and Reenact Section 7-05-04 of the Valley City Municipal Code Related to Obstruction in a Public Right of Way.**

City Attorney Martineck stated we have an ordinance that says citizens can’t place obstructions in the right of way. This will give the city the ability to remove the obstruction, if the owner cannot be contacted, and store it for 30 days. After the 30 days, if the owner has still not been reached, the city can dispose of the property.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve First Reading of Ordinance 1120, an Ordinance to Create and Enact Section 7-01-06.1 and Amend and Reenact Section 7-01-07 of the Valley City Municipal Code Related to the International Property Maintenance Code and Unsafe Buildings.**

City Attorney Martineck stated this ordinance is to adopt the most current definitions of dangerous building and adopt the International Property Maintenance Code which appears to be the standard for enforcing property maintenance issues.

Commissioner Magnuson moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### Resolution

**Approve Resolution 2375, a Resolution Amending the Master Fee Schedule.**

City Attorney Martineck stated this is to include the fees for fire extinguisher services.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve Resolution 2376, a Resolution Establishing Electric Utility Rates.**

Public Works Manager Jacobson requested an increase in rates by 5% for all consumption rates, leaving base rates as is. This is due to our rates increasing.

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

**Approve Resolution 2377, a Resolution Establishing Rates and Fees for Solid Waste Service.**

Public Works Manager Jacobson requested an increase in residential rates from $14 to $15/month and commercial from $24 to $26/month and dumpster collection fees $3 for each 2 yards. This is due to our rates increasing.

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

**Approve Resolution 2378, a Resolution Establishing Fees for Water Service.**

Public Works Manager Jacobson requested an increase in rates by about 10% for all consumption rates, leaving base rates as is. This is due to our rates increasing, mainly our water treatment chemicals.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

#### New Business

**2022 Forester Report.**

City Forester, Bob Anderson, provided the annual Forestry Report.

**Approve Renewal of City Administrator Contract.**

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve City’s Selection to Purchase Garbage Receptacles from Rehrig Pacific Company with a low bid quote of $168,593.**

Commissioner Magnuson moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve City’s Selection to Purchase the Dodge Police Vehicle for $40,385 from Stoudt-Miller.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

#### City Administrator’s Report

**City Administrator Crawford** stated we need consensus on what to do. There is a project on I94 business loop near 3rd Street SW that bids were put out. Border States had the low bid but we received the concurrence of award request from the State since all bids were 35% over. They would like a concurrence tonight but we would like to do some more research before we make that decision. Commission approved to hold off.

David Wick did not get his delivery last week but we will stay on them.

Nextera was supposed to begin tomorrow and the LDs started on the 14th.

#### City Updates & Commission Reports

**Fire Chief Magnuson** thanked those that came out to the open house and blood drive. New truck came in and we ended up saving a little over $660,000 going this route.

**Commissioner Gulmon** thanked the FD for saving the city that money. Shout out to Carl for all the work he’s been doing on the ordinances.

**Mayor Carlsrud** thanked Forester Bob for all the work he does and the Image and Beautification committee for the work they do. Cost increases are crazy and we are not immune to inflation. We try to minimize the increases and you can help to by recycling.

#### Adjourn

Meeting was adjourned at 6:06 P.M.

Attested to by:

Avis Richter, Finance Director Dave Carlsrud, President of the

City of Valley City City of Valley City Commission