

**CITY COMMISSION MEETING
VALLEY CITY, NORTH DAKOTA**

Tuesday, October 17, 2023
5:00 PM

The City Commission Meeting will begin on Tuesday, October 17, 2023 at 5:00 PM CT, at the City Commission Chambers, 254 2nd Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/85935043248> or listen by calling (1 346 248 7799) Webinar ID: 859 3504 3248.

| Board of City Commissioners | Role | Department Supervisor | Role |
|------------------------------------|--------------|------------------------------|------------------------------------|
| Dave Carlsrud | President | Gwen Crawford | City Administrator |
| Duane Magnuson | Commissioner | Carl Martineck | City Attorney |
| Michael Bishop | Commissioner | Brenda Klein | Finance Director |
| Jeffrey Erickson | Commissioner | Brandy Johnson | Deputy Auditor |
| Dick Gulmon | Commissioner | Tina Current | City Assessor |
| | | Gary Jacobson | Public Works Accountant/Manager |
| | | Scott Magnuson | Fire Chief |
| | | Nick Horner | Police Chief |
| | | KLJ/Moore | City Engineers |

NEXT RESOLUTION NO. 2426

NEXT ORDINANCE NO. 1147

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE (PLEASE STAND)

APPROVAL OF AGENDA (ROLL CALL VOTE NEEDED WHEN CHANGES MADE TO THE AGENDA)

APPROVAL OF MINUTES

Approve Minutes from the October 3, 2023 Finance and Commission Meetings.

APPROVAL OF CONSENT AGENDA

- a. Approve Application for Use of National Guard Building. Schindler Events. Nov 30 – Dec 3, 2023.
- b. Approve Application for Contractor License. Priority Contracting, Fargo ND.

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" **A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

ORDINANCE

1. Approve Second and Final Reading of Ordinance No. 1142, an Ordinance to Amend and Reenact Section 1-01-16 of the Valley City Municipal Code Relating to Purchasing. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

2. Approve Second and Final Reading of Ordinance No 1143, an Ordinance to Amend and Reenact Section 4-01-01 of the Valley City Municipal Code Relating to Owners of Premises Licensed for Retail Sale of Alcoholic Beverages. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

3. Approve Second and Final Reading of Ordinance No 1144, an Ordinance to Amend and Reenact Section 14-35-12 of the Valley City Municipal Code Relating to Enforcement of Parking Tickets. *(City Attorney Martineck)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

4. Approve First Reading of Ordinance No. 1145, an Ordinance to Amend and Reenact Section 5-03-11 of the VCMC related to disposition of owner-surrendered animals. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

5. Approve First Reading of Ordinance No. 1146, an Ordinance to Amend and Reenact Sections 15-05-01 and 15-05-04 of the VCMC related to use of City Dumpsters. *(City Attorney Martineck)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

RESOLUTION

- R1. Approve Resolution 2422. A Resolution establishing new rates to provide the receipts to fund necessary operations and expenses of the electric utility department of the Public Works Department of the City of Valley City for 2024. *(Public Works Accountant/Manager Jacobson)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

- R2. Approve Resolution 2423. A Resolution Amending the Master Fee Schedule. *(City Attorney Martineck)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

- R3. Approve Resolution 2424. A resolution approving plat of Sheyenne Valley School Addition. *(City Attorney Martineck)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

- R4. Approve Resolution 2425, a Resolution to Sell Real Property at Private Sale. *(City Attorney Martineck)*

Roll Call: Erickson Gulmon Magnuson Bishop Carlsrud

NEW BUSINESS

- N1. Approve Property Buyout of 446 8th Ave NE for \$94,600 which is 110% of the assessed value of \$86,000. *(Finance Director Klein)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

- N2. Request for Funding Considerations from the Valley City-Barnes County Development Corporation. *(Jennifer Feist)*

1. Malach USA – Laser Equipment Purchase
2. Relocation Fund Expansion of Use
3. Small Projects – Funding request of \$20,000.
4. Roundtable Finds – Funding Request of \$50,000 per year for 3 years.

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

- N3. Approve Site Authorization for North Dakota Winter Show at the ND Winter Show Event Center South Exhibit Building in December 2023 and March 2024. *(Finance Director Klein)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

- N4. Approve Task Order for Construction Engineering for Phase 2 NW Storm Sewer Reconstruction Project (Paving 126, Sanitary 68, Storm 55 and Water Main 104). *(City Engineer)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

- N5. Approve 2023 Valley City Urban Limits Boundary Map. *(City Engineer)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

- N6. Approve Special Alcohol Beverage Event Permit Application for Brockopp Brewing LLC, on October 21 from 10:00 am to 3:00 pm. *(Finance Director Klein)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

CITY ADMINISTRATOR'S REPORT

CITY UPDATES & COMMISSION REPORTS

ADJOURN