

# CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, January 18<sup>th</sup>, 2022  
5:00 PM

The City Commission Meeting will begin on Tuesday, January 18<sup>th</sup>, 2022 at 5:00 PM CT, at the City Commission Chambers, 254 2<sup>nd</sup> Avenue NE, Valley City, ND.

The meeting is also available to view online <https://us06web.zoom.us/j/86710403795> or listen by calling (1 346 248 7799) Webinar ID: 867 1040 3795.

<b>Board of City Commissioners</b>	<b>Role</b>	<b>Department Supervisor</b>	<b>Role</b>
Dave Carlsrud	President	Gwen Crawford	City Administrator
Duane Magnuson	Commissioner	Carl Martineck	City Attorney
Michael Bishop	Commissioner	Avis Richter	Finance Director
Jeffrey Erickson	Commissioner	Sandy Hansen	City Assessor
Dick Gulmon	Commissioner	Gary Jacobson	Public Works
			Accountant/Manager
			Building/Fire Inspector
		Scott Magnuson	Fire Chief
		Phil Hatcher	Police Chief
		KLJ/Moore	City Engineers

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**NEXT RESOLUTION NO. 2343**

**NEXT ORDINANCE NO. 1096**

## CALL TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIANCE (PLEASE STAND)

## PROCLAMATION

Proclamation Declaring January 30<sup>th</sup> – February 5<sup>th</sup>, 2022 as Catholic Schools Week.

## APPROVAL OF AGENDA

## APPROVAL OF MINUTES

Approve Minutes from the January 4<sup>th</sup>, 2022 Finance and Commission Meetings.

## PUBLIC COMMENTS

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" *\*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.*

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5-minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

## ORDINANCE

1. Approve First Reading of Ordinance 1095, an Ordinance to Amend and Reenact Chapter 20-05 of the Valley City Municipal Code Relating to the City Restaurant Tax. *(City Attorney Martineck)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

## RESOLUTION

1. Approve the Following Resolutions Creating Special Assessment Improvement Districts on 6<sup>th</sup> Street NW from 5<sup>th</sup> Ave NW to Central Ave N. *(City Engineer)*
  - a. Resolution 2333, a Resolution Creating Paving Improvement District No. 123.
  - b. Approve Resolution 2334, a Resolution Creating Watermain Improvement District No. 102.
  - c. Approve Resolution 2335, a Resolution Creating Sanitary Sewer Improvement District No. 66.
  - d. Approve Resolution 2336, a Resolution Approving Engineers Report & Directing Preparation of Detailed Plans, Specifications & Estimates of Probable Cost for Paving Improvement District No. 123, Watermain Improvement District No. 102 and Sanitary Improvement District No. 66.
  - e. Approve Resolution 2337, a Resolution Declaring Necessity for Paving Improvement District No. 123.

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

2. Approve the Following Resolutions creating a Special Assessment Improvement District on 12<sup>th</sup> Street N from 9<sup>th</sup> Ave NW to 5<sup>th</sup> Ave NE, and on 8<sup>th</sup> Ave SW at Winter Show Road. *(City Engineer)*
  - a. Approve Resolution 2338, a Resolution Creating Paving Improvement District No. 124.
  - b. Approve Resolution 2339, a Resolution Approving Engineers Report & Directing Preparation of Detailed Plans, Specifications & Estimates of Probable Cost for Paving Improvement District No. 124.
  - c. Approve Resolution 2340, a Resolution Declaring Necessity for Paving Improvement District No. 124.

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

3. Approve Resolution 2341, a Resolution Placing City Sales, Use, and Gross Receipts Tax Extension Advisory Vote on Ballot of Municipal Election to be Held June 14, 2022, Said Tax to be Dedicated to Economic Development, Property Tax Relief and Retail Image Enhancement and Beautification. *(Finance Director Richter)*  
Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud
4. Approve Resolution 2342, a Resolution Placing City Sales, Use, and Gross Receipts Tax Extension Advisory Vote on Ballot of Municipal Election to be Held June 14, 2022, Said Tax to be Dedicated to the Funding of Infrastructure Renew and Replacement. *(Finance Director Richter)*  
Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

**NEW BUSINESS**

N1. Approve Valley City Barnes County Development Corporation Request for Funds for a Financial Analysis. *(Jennifer Feist)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

N2. Approve using the \$284,860 NDDOT COVID Relief Funds for the 12<sup>th</sup> St N/8<sup>th</sup> Ave SW Mill and Overlay Improvement Project. *(City Engineer)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

N3. Approve removal of flashing beacon on 4<sup>th</sup> St SW (adjacent to the Rec Center) from future NDDOT Highway Safety Improvement Project. *(City Administrator Crawford)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

N4. Approve Mobile Home Park Renewal for Viking Drive Estates. *(City Administrator Crawford)*

Roll Call: Magnuson Erickson Gulmon Bishop Carlsrud

N5. Consider Visitor's Committee Recommendation for Image Enhancement Grant for Enterprise Sales in the amount up to \$7,500. *(Bobby Koepplin)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

N6. Approve Task Order for Preliminary Engineering and environmental Documentation for 2<sup>nd</sup> Ave NE/3<sup>rd</sup> Street NE Reconstruction Project. *(City Engineer)*

Roll Call: Gulmon Bishop Magnuson Erickson Carlsrud

N7. Approve Task Order Amendment for Design Engineering for Water/Sanitary Sewer extensions to Nextera Addition. *(City Engineer)*

Roll Call: Erickson Gulmon Bishop Magnuson Carlsrud

N8. Approve and Award Bid for 2022 VCPW Vehicle Purchase. *(Operations Supervisor Klemisch)*

Roll Call: Bishop Magnuson Erickson Gulmon Carlsrud

**CITY ADMINISTRATOR'S REPORT**

**CITY UPDATES & COMMISSION REPORTS**

**ADJOURN**