

# CITY COMMISSION MEETING VALLEY CITY, NORTH DAKOTA

Tuesday, January 5th, 2021  
5:00 PM

The City Commission Meeting will begin on Tuesday, January 5th, 2021 at 5:00 PM CT, via Zoom.

Members of the public may view the meeting online <https://zoom.us/j/98999884200> or listen by calling (1 346 248 7799) Webinar ID: 989 9988 4200

| <b>Board of City Commissioners<br/>Member</b> | <b>Role</b>  | <b>Department Supervisor</b> | <b>Role</b>             |
|---|--------------|------------------------------|-------------------------|
| Dave Carlsrud                                 | President    | Gwen Crawford                | City Administrator      |
| Duane Magnuson                                | Commissioner | Carl Martineck               | City Attorney           |
| Michael Bishop                                | Commissioner | Avis Richter                 | Finance Director        |
| Jeffrey Erickson                              | Commissioner | Sandy Hansen                 | City Assessor           |
| Dick Gulmon                                   | Commissioner | Gary Jacobson                | Public Works            |
|   |              |                              | Accountant/Manager      |
|   |              |                              | Building/Fire Inspector |
|   |              | Scott Magnuson               | Fire Chief              |
|   |              | Phil Hatcher                 | Police Chief            |
|   |              | KLJ                          | City Engineers          |

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**NEXT RESOLUTION NO.      2266                      NEXT ORDINANCE NO.      1070**

## CALL TO ORDER

## ROLL CALL

## APPROVAL OF AGENDA

## APPROVAL OF MINUTES

Approval of the Commission Minutes from December 15th Meetings.

## APPROVAL OF CONSENT AGENDA

- A. Approve Monthly Reports from the Fire Chief, Building Inspector, Auditor, Municipal Judge and Public Works Accountant.
- B. Approve Monthly Bills for the City and Public Works in the Amount of \$1,290,121.10
- C. Approve 2021 Tree Trimming and Removal License for Pine Country Nursery.
- D. Approve 2021 Application to Operate Mobile Home Park for
  - a. Plecity Mobile Home Park.
  - b. Viking Drive Estates.

Roll Call:          Magnuson          Bishop          Gulmon          Erickson          Carlsrud

## Public Comments

Attorney General's "A Citizen's Guide to North Dakota Open Records & Open Meetings Laws" \*A member of the public does not have the right to speak to the governing body at an open meeting. The public is only entitled to see and hear what happens at a meeting, and to record or broadcast those observations.

- ✓ No personal attacks to persons present or not
- ✓ No inflammatory language used during time that you have the platform
- ✓ 5 minute maximum or as directed by the chair
- ✓ Thank you for participating in City Government.

## ORDINANCE

1. Approve First Reading of Ordinance No. 1069, an Ordinance Creating a Perpetual Restrictive Covenant for Structures to be removed in Accordance with the State Water Commission. (City Attorney Martineck)

Roll Call:          Erickson          Magnuson          Bishop          Gulmon          Carlsrud

## RESOLUTION

1. Approve Resolution 2265, a Resolution to sell Real Property at a Private Sale. (City Administrator Crawford)

Roll Call:          Gulmon          Erickson          Magnuson          Bishop          Carlsrud

## NEW BUSINESS

1. Approve Transformer Purchase Request. (Electrical Superintendent Senf)

Roll Call:          Bishop          Gulmon          Erickson          Magnuson          Carlsrud

2. Approve Economic Development Contract. (Jennifer Feist)

Roll Call:          Magnuson          Bishop          Gulmon          Erickson          Carlsrud

3. Approve Procurement Committee Final Report – 6<sup>th</sup> Street Engineering. (*City Attorney Martineck*)  
Roll Call: Erickson          Magnuson          Bishop          Gulmon          Carlsrud
  
4. Receive Payment In Lieu of Taxes request for Trademark Tooling and Schedule date for a Public Hearing. (*Finance Director Richter*)  
Roll Call: Bishop          Gulmon          Erickson          Magnuson          Carlsrud
  
5. Approve Valley City CARES Business Assistance Program. (*Commissioner Gulmon and Commissioner Magnuson*)  
Roll Call: Magnuson          Bishop          Gulmon          Erickson          Carlsrud
  
6. Approve Updates to the Covid 19 Cares Act Relief Fund. (*Finance Director Richter*)  
Roll Call: Erickson          Magnuson          Bishop          Gulmon          Carlsrud
  
7. Approve Amendment to City Emergency Order. (*City Attorney Martineck*)  
Roll Call: Gulmon          Erickson          Magnuson          Bishop          Carlsrud
  
8. Approve Moving Forward with 7<sup>th</sup> Ave NW Reconstruction & 2<sup>nd</sup> Ave NE Reconstruction Projects.  
Roll Call: Bishop          Gulmon          Erickson          Magnuson          Carlsrud
  
9. Discuss City Engineer.  
Roll Call: Magnuson          Bishop          Gulmon          Erickson          Carlsrud

**CITY ADMINISTRATOR’S REPORT**

**CITY UPDATES & COMMISSION REPORTS**

**ADJOURN**