# City Commission Meeting Valley City, North Dakota

## Tuesday, July 18th, 2023

**CALL TO ORDER**  
President Carlsrud called the meeting to order at 5:00 PM.

**ROLL CALL**

Members present: President Carlsrud, Commissioner Gulmon, Commissioner Bishop, Commissioner Erickson, Commissioner Magnuson.

Others: City Administrator Crawford via Zoom, Deputy Auditor Klein, Administrative Assistant Hintz

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

No changes.

**APPROVAL OF MINUTES**

Commissioner Bishop moved to approve the minutes from the July 6th, 2023 Finance and Commission Meeting, seconded by Commissioner Magnuson. Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA**

**Approve 2023-2024 Application for Contractors License for Hi-Line Excavating LLC.**

**Approve Raffle Permit for SHINE for September 1st, 2023 at Hanna Field.**

Commissioner Gulmon moved to approve, seconded by Commissioner Erickson. Motion passed unanimously.

**ORDINANCE**

**Approve the Second and Final Reading of Ordinance 1135, an Ordinance to Rezone and Amend Zoning Map, Lot 2, Diamond B Subdivision in Valley City’s Extraterritorial Jurisdiction.**

City Administrator Crawford stated that there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve the Second and Final Reading of Ordinance 1136, an Ordinance to Create and Enact Section 1-01-11, 11.2, and to Amend and Reenact Subsection 7 of Section 14-35-02, and Sections 05-03-06, 17-03-04, and 17-04-20 of the Valley City Municipal Code Related of Disposition of Noncriminal Offenses.**

Administrator Crawford stated the edits are the same as the last reading.

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

**Approve the First Reading of Ordinance 1137, an Ordinance updating the Valley City Municipal Code to reflect the 2023 State Legislative Session.**

City Administrator Crawford stated that Martineck made the changes to the Ordinances was to conform with the new Legislative changes and will go into effect August 1st.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**NEW BUSINESS**

**Accept the 2026 Urban Grant Program for the Project on 2nd Street N (3rd Avenue NW to 4th Avenue NE) and 3rd Avenue NE (Main to 2nd Street NE).**

City Administrator Crawford pointed to the updated map supplied by Chad Petersen. This is the 5th time that we requested an Urban Grant & were selected again to receive one. Need a Commission action to move forward.

Chad Peterson, KLJ, commented this is for a full street reconstruction. In addition, the nonparticipating water and sewer work will go along with the project. This is approved for the 2026 project funding.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**CITY ADMINISTRATOR’S REPORT**

The next couple weeks will be dedicated to Budget. The 2nd Ave NE construction project has started earlier than anticipated. There will be a public meeting July 19th, 5:30 for this project.

**CITY UPDATES & COMMISSION REPORTS**

Auditor Klein – Introduction of the new Administrative Assistant Judi Hintz.

Chad Petersen, KLJ –Construction update on the 2nd Ave NE project and notice of the Public Meeting for Tuesday, July 19th in the Commissioners Room at 5:30PM. This Project is scheduled to be completed the first week of October.

Master Lift Station Construction Project – Updating piping inside the station.

Main Street Discharge Vault Project – Street closure will start Monday the 24th. Scheduled to be completed Sept 16th.

Commissioner Gulmon – Several budget meetings previously and this will continue into next week.

Mayor Carlsrud – Please have Patience with all the Construction Projects going on. Thank you to the construction crews for making methods to get around. Thank you to the citizens for being accommodating & we ask your indulgence.

**ADJOURN**

Meeting was adjourned at 5:14 p.m.

Attested to by:

Brenda Klein, Deputy Auditor Dave Carlsrud, President of the

City of Valley City City of Valley City Commission