# City Commission Meeting Valley City, North Dakota

## Tuesday, June 20th, 2023

**CALL TO ORDER**

Vice President Bishop called the meeting to order at 5:00 PM.

**ROLL CALL**

Members Present: Vice President Bishop, Commissioner Magnuson, Commissioner Erickson, Commissioner Gulmon.

Others: City Attorney Martineck, City Administrator Crawford, Deputy Auditor Klein, Administrative Assistant Johnson

#### Pledge of Allegiance

#### Approval of Agenda

Add N7 & N8

#### Approval of Minutes

Commissioner Gulmon moved to approve the minutes from the June 6th, 2023 Finance and Commission Meeting, seconded by Commissioner Magnuson. Motion passed unanimously.

#### Approval of Consent Agenda

**Approve 2023-2024 Application for Cabaret License for Fraternal Order of Eagles Aerie 2192.**

**Approve 2023-2024 Application for Tobacco License Renewal for the following:**

**Brothers III**

**Fraternal Order of Eagles Aerie 2192**

**Love’s Travel Stops & Country Stores, Inc**

**Approve 2023-2024 Application for Beverage License Renewal for the following:**

**Fraternal Order of Eagles Aerie 2192**

**TBD Inc. dba Sky Lanes Bowling Alley**

**Bridges Bar and Grill**

**Valley City Town and Country Club**

**Captain’s Pub**

**Approve 2023-2024 Application for Contractor Licenses for the following:**

**Ace Plumbing**

**MDU**

**TNT Plumbing**

**Larry Klebe Construction**

**Approve Raffle Permit for the following:**

**CHI Health at Home on from September 1st, 2023-September 30th, 2023**

**Red Knights ND Chapter 1 in September 17th, 2023.**

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

#### Public Hearing

**Public Hearing on Dangerous Building Located at 709 4th St. NE.**

Vice President Bishop declared the public hearing open.

There were no comments.

Commissioner Gulmon motioned to Close Public Hearing, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve Order on Dangerous Building Located at 709 4th St. NE.**

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

#### Ordinance

**Approve Second and Final Reading of Ordinance 1133, an Ordinance to Create and Enact Sections 14-10.1-09, and 14-10.1-10, and to Amend and Reenact Sections 14-01-01, 14-08-18, of the Valley City Municipal Code related to Bicycles.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve Second and Final Reading of Ordinance 1134, an Ordinance to Amend and Reenact Section 12-02-01 of the Valley City Municipal Code Related to Abandoned Vehicle Property Maintenance Definitions.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Erickson moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve First Reading of Ordinance 1136, an Ordinance to Create and Enact Section 1-01-11.2, and to Amend and Reenact Subsection 7 of Section 14-35-02, and Sections 05-03-06, 17-03-04, and 17-04-20 of the Valley City Municipal Code Related to Disposition of Noncriminal Offenses.**

Tabled to the July 6th meeting.

#### rESOLUTION

**Approve Resolution 2416, a Resolution allowing the Sale of City Surplus Property at Public Sale.**

Commissioner Gulmon approved selling items on a public sale, seconded by Commissioner Magnuson. Motion passed unanimously.

#### New Business

**Consider Request for Approval of $20,000 to be taken from the VC Tourism reserves and sent to the Water Trail for further developments.**

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve Site Authorization Renewals for the Valley City Eagles Aerie 2192 Fraternal Order of Eagles at the Valley City Eagles Aerie 2192 and My Bar.**

Commissioner Magnuson moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve Special Alcohol Beverage Event Permit Application for the Eagles on July 13th, July 20th and September 7th from 4pm-10pm for Summer Nights on Central.**

Commissioner Magnuson moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve Task Order for Construction Engineering for 2nd Ave NE/3rd St NE Reconstruction Project, including 8th Ave SW Safety Improvement Project [NDDOT Project Number SU-CRP-CPU-2-990(062), PCN 23571; SU-CRP-2-990(063), PCN 23572; and HEU-2-990(064), PCN 23573].**

City Engineer Petersen stated Strata has stated they will start the Phase I portion mid-July and extend about mid-October. That is 2nd Ave and the portion on 4th St by Leevers. The second phase will be in 2024 with a proposed start date in April depending on the weather, completion date the end of July. We’re still waiting on the proposed timeframe of the flashing beacon.

Commissioner Gulmon moved to approve, seconded by Commissioner Magnuson.

Roll Call: Magnuson-aye Erickson-nay Gulmon-aye Bishop-aye

Motion passed.

**Consider Visitor’s Committee Recommendation to approve a 6-month extension for Sky Lanes’ Tourism Grant.**

Commissioner Magnuson moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve Transfer Request for Liquor and or Beer License and Application for Alcoholic Beverage License from Jeremy Tjon (current owner of The Clubhouse) to Autumn Perry subject to conditions being met.**

Tabled to July 6th meeting.

**Approve Midco Request for Easements.**

City Attorney Martineck stated Midco is offering a little over $800 for access to the easement. Recommendations were made in order for it to be approved and nothing has been returned so at this point if there is an approval it should be with the conditions that were listed.

Commissioner Gulmon moved to approve with conditions, Commissioner Magnuson seconded.

Motion passed unanimously.

#### City Administrator’s Report

City Administrator Crawford stated she spoke with the DOT about the overage. The Feds decided to raise that to $20,000.

Online bill pay has been set up for PW.

#### City Updates & Commission Reports

Vice President Bishop thanked the employees and reminded cyclists to abide by the traffic laws.

#### Adjourn

Meeting was adjourned at 5:26 p.m.

Attested to by:

Brenda Klein, Deputy Auditor Dave Carlsrud, President of the

City of Valley City City of Valley City Commission