# City Commission Meeting Valley City, North Dakota

## Tuesday, May 2nd, 2023

**CALL TO ORDER**

President Carlsrud called the meeting to order at 5:00 PM.

**ROLL CALL**

Members present: President Carlsrud, Commissioner Magnuson, Commissioner Bishop, Commissioner Erickson.

Others: City Attorney Martineck, City Administrator Crawford, Deputy Auditor Klein, Administrative Assistant Johnson.

**PLEDGE OF ALLEGIANCE**

**SAFE DRINKING WATER ACT RECOGNITION**

**ARBOR DAY PROCLAMATION**

**NATIONAL SKILLED NURSING CARE PROCLAMATION**

**APPROVAL OF AGENDA**

No changes.

**APPROVAL OF MINUTES**

Commissioner Bishop moved to approve the minutes from the April 18th, 2023 Commission Meeting, seconded by Commissioner Magnuson. Motion passed unanimously.

**APPROVAL OF CONSENT AGENDA**

**Approve Monthly Reports from the Fire Chief, Electrical Superintendent, Building Inspector Finance Director and Municipal Judge.**

**Approve Application to Block off the Street between VCSU Student Center & Graichen Gym/Library for the VCSU End of Year Street Dance on May 3rd from 9:30 PM to 11:30 PM.**

**Approve Raffle Permit for the following:**

**ND Quarter Horse Association at the Winter Show Building on September 4, 2023 for Fundraiser for Association Expenses.**

**Valley City Education Association at the VC Jr. Sr. High School Library on May 24, 2023 Access to All Programs.**

**Valley City Parks and Recreation at Chautauqua Park on August 5, 2023 for the Sheyenne River Trail.**

**Approve 2023-2024 Applications for Contractor, Electrician, Plumber and/or Mechanical Contractor License(s) for the following.**

**Enterprise Sales Co.**

**Grotberg Electric Inc.**

**Grotberg Electric Inc. dba Triton Mechanical**

**Home Heating, Plumbing & A/C Inc.**

**Keith’s Heating & Cooling LLC.**

**Maple River Electric**

**PEC Solutions of the Dakotas LLC.**

**Richard Berg Construction**

**2 Phase Electric LLC.**

**Six D Construction and Development**

Commissioner Erickson moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

**ORDINANCE**

**Approve Second and Final Reading of Ordinance 1128, an Ordinance to Amend and Reenact Subsection 3 of Section 11-03-08, Subsection 3 of Section 11-03-09, Subsection 3 of Section 11-03-10, Subsection 2 of Section 11-03-11, and Sections 9-01-16, 11-02-08, 11-03-03, and 11-06-02 of the VCMC Related to Boarding and Rooming Houses.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

**Approve Second and Final Reading of Ordinance 1129, an Ordinance to Amend and Reenact Section 11-02-08 and Subsection 4 of Section 11-06-16 of the VCMC Related to Residential Off-Street Parking.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Erickson.

Motion passed unanimously.

**Approve Second and Final Reading of Ordinance 1130, an Ordinance to Amend and Reenact Section 11-02-08 and Subsection 4 of Section 11-06-16 of the VCMC Related to Improved Surfaces.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson.

Motion passed unanimously.

**Approve Second and Final Reading of Ordinance 1131, and Ordinance to Amend and Reenact Section 11-05-14 of the VCMC Related to Accessory Buildings.**

City Attorney Martineck stated there were no changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Erickson.

Motion passed unanimously.

**RESOLUTION**

**Consider Resolution 2410, a Resolution Accepting Bid and Awarding Contract for NDDOT Project No. SU-CRP-CPU-2-990(062), SU-CRP-2-990(063) & HEU-2-990(064) [Paving Imp. Dist. No. 125, Watermain Imp. Dist. No. 103, Sanitary Sewer Imp. Dist. No. 67 and Storm Sewer Imp. Dist. No. 54].**

Commissioner Magnuson moved to approve, seconded by Commissioner Erickson.

Motion Passed unanimously.

**Approve Resolution 2411, a Resolution to add a Question to the 2024 Ballot Repealing the Flavor Ban for Individuals 21 and Over.**

Commissioner Erickson moved to approve, seconded by Commissioner Magnuson

**Roll Call: Magnuson- aye Erickson- aye Bishop- nay Carlsrud- aye**

Motion passed.

**NEW BUSINESS**

**Approve Monthly Bills for the City and Public Works in the Amount of $2,706,395.40**

Deputy Auditor Klein reported on monthly expenses. Amount provided includes the final payment of $50,000 to the Park District for the Wellness Center.

Commissioner Magnuson moved to approved, seconded by Commissioner Erickson.

Motion passed unanimously.

**Approve using $622,143 of Prairie Dog Funds that was designated for Phase II NW Storm Sewer Project for the overage on Paving Imp. Dist. No. 125, Watermain Imp. Dist. No. 103, Sanitary Sewer Imp. Dist. No. 67 and Storm Sewer Imp. Dist. No.54 Construction Project and balance of bid overage from Renew & Replacement Fund.**

Commissioner Magnuson moved to approve, seconded by Commissioner Bishop.

Motion passed unanimously.

**CITY ADMINISTRATOR’S REPORT**

Administrator Crawford stated that City Clean-Up week will be May 15th-20th. There have been a lot of questions about the new automated truck. Everyone will be receiving 1- 65-gallon container and they will be delivered to the homes, residents may purchase a second can for $75 and then they will be charged an addition $25 per month for garbage pick-up, details will be attached to the garbage cans when they are delivered, garbage pick-up days will be changing. The new process will begin the week of June 5th. Deputy Auditor Klein gave updates from the Finance Meeting

**CITY UPDATES & COMMISSION REPORTS**

Police Chief Hatcher gave a reminder that pedestrians, bicyclists and motorcycles are out now that the weather is warming up and drivers need to yield to the pedestrians. Also, a reminder that animal licenses are good for 2 years and this is the beginning of the new 2-year period.

City Engineer Petersen reported that they will be reopening bids for the Secarse Drive Project on May 9th, 2023. Also, May 9th, is the pre-job for West Main Street Project with a tentative start date of May 15th or May 22nd.

Commissioner Erickson reminded everyone that the dump grounds will be opening on Saturdays from 8 AM-12 PM, and residents need to keep areas around their dumpsters cleaned up for employee safety. During clean-up week: residents need to separate garbage and wood; items not allowed: sheet metal, tires, batteries or appliances.

Commissioner Bishop thanked the Fire and Police Departments for all of their hard work. Also, he has been receiving letters, text and emails regarding vaping- he would ask that people sign their letters if they would like to talk to him.

President Carlsrud reminded the community to slow down while driving now that the weather is nice and people are outside.

**AJOURN**

Meeting was adjourned at 5:32 PM.

Attested to by:

Avis Richter, Finance Director Dave Carlsrud, President of the

City of Valley City City of Valley City Commission