# City Commission Meeting Valley City, North Dakota

## Tuesday, April 18th, 2023

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Gulmon, Commissioner Bishop, Commissioner Erickson(5:11).

Others: City Attorney Martineck, City Administrator Crawford, Deputy Auditor Klein, Administrative Assistant Johnson.

#### Pledge of Allegiance

#### Recognition for Mayor for a Day-Drew Kohler

#### Approval of Agenda

No Changes.

#### Approval of Minutes

Commissioner Bishop moved to approve the minutes from the April 5th, 2023 Finance and Commission Meetings and the April 11th Board of Equalization Meeting, seconded by Commissioner Gulmon. Motion passed unanimously.

#### Approval of Consent Agenda

**Approve Raffle Permits for the Following:**

**Valley City Area Chamber of Commerce on June 17th, 2023 for the Duck Race.**

**Barnes County Wildlife Federation on November 2nd, 2023, November 27th, 2023 and April 6th, 2024.**

**Approve 2023-2024 Applications for Contractor, Electrician, Plumber and/or Mechanical Contractor License(s) for the following:**

**Bakkegard & Schell**

**BDT Mechanical, LLC**

**Bentson Electric**

**Breland Enterprises-American Waterworks**

**Bridgetown Builders, Inc.**

**Damon 24/7, LLC**

**Differding Electric, LLC**

**East & West Excavating**

**Energize Electric, LLC**

**Enterprise Electric, Inc.**

**Groundworks MN dba Innovative Basement Authority**

**Hi-Line Construction, Inc.**

**Hi-Line Electric, Inc.**

**John’s Refrigeration & Electric, Inc.**

**J-Tech Mechanical**

**Keith’s Air Conditioning, Refrigeration & Heating, Inc.**

**LaValle Flooring, Inc.**

**Mike’s Construction**

**Morton Buildings, Inc.**

**Northland Sheds Inc.**

**Olaf Anderson Construction, Inc.**

**Peterson Mechanical Inc.**

**Rollie’s Remodeling**

**Scott’s Electric, Inc.**

**Tim’s Plumbing**

**Valley Realty, Inc.**

**Wrigley Mechanical, Inc.**

**Your Home Improvement Co.**

Commissioner Gulmon moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### Ordinance

**Approve First Reading of Ordinance 1128, an Ordinance to Amend and Reenact Subsection 3 of Section 11-03-08, Subsection 3 of Section 11-03-09, Subsection 3 of Section 11-03-10, Subsection 2 of Section 11-03-11, and Sections 9-01-16, 11-02-08, 11-03-03, and 11-06-02 of the VCMC Related to Boarding and Rooming Houses.**

City Attorney Martineck stated this is basically an administrative change to remove any reference to rooming house.

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

**Approve First Reading of Ordinance 1129, an Ordinance to Amend and Reenact Section 11-02-08 and Subsection 4 of Section 11-06-16 of the VCMC Related to Residential Off-Street Parking.**

City Attorney Martineck stated after several of months of discussion the compromise from planning and zoning is that there will be no restrictions on parking for up to two vehicles in a rear yard in the residential district. Above that amount you need to follow the restrictions of either putting in a screen or an improved surface.

Commissioner Gulmon moved to approve, seconded by Commissioner Erickson. Motion passed unanimously.

**Approve First Reading of Ordinance 1130, an Ordinance to Amend and Reenact Section 11-02-08 and Subsection 4 of Section 11-06-16 of the VCMC Related to Improved Surfaces.**

City Attorney Martineck stated there is currently not a definition of improved surfaces so this will take care of that.

Commissioner Gulmon moved to approve, seconded by Commissioner Erickson. Motion passed unanimously.

**Approve First Reading of Ordinance 1131, and Ordinance to Amend and Reenact Section 11-05-14 of the VCMC Related to Accessory Buildings.**

City Attorney Martineck stated this is for any buildings under 120 sq. ft. With the change those buildings could be within 5 ft. of the property line.

Commissioner Gulmon moved to approve, seconded by Commissioner Erickson. Motion passed unanimously.

#### Resolution

**Consider Resolution 2410, a Resolution Accepting Bid and Awarding Contract for NDDOT Project No. SU-CRP-CPU-2-990(062), SU-CRP-2-990(063) & HEU-2-990(064) [Paving Imp. Dist. No. 125, Watermain Imp. Dist. No. 103, Sanitary Sewer Imp. Dist. No. 67 and Storm Sewer Imp. Dist. 54].**

NDDOT received two bids, one from Strata the other from Sellin Brothers. Strata was the low bid at $5,497,582.04. The engineers estimate was $4,401,387.70. The NDDOT requires a bid analysis process anytime the low bid is either 10% higher or lower of the engineers estimate.

Consensus to do further research and add to May 2nd Meeting.

#### New Business

**Approve Special Alcohol Beverage Permit for City Lights Supper Club Lounge at VCSU Student Center Cafeteria on May 11th, 2023 for VCSU Employee Recognition.**

Commissioner Bishop moved to approve, seconded by Commissioner Gulmon. Motion passed unanimously.

#### City Administrator’s Report

**City Administrator Crawford** reported the automated garbage truck was delivered. The garbage cans will be delivered to residents on May 22nd. Clean up week will be announced at the May 2nd meeting. May 6th the transfer station will be open from 9am-12pm. Flood outlook really depends on the amount of rain we get. The peak inflows into Bald Hill late next week. With the remaining melt if there isn’t heavy snow or rain, we should remain under flood level in Valley City which is 16 ft.

**City Assessor Current** reported on some additions to her Board of Equalization books and sent an exemption list.

**Mayor Carlsrud** thanked all the city employees for their work.

#### Adjourn

Meeting was adjourned at 6:05 P.M.

Attested to by:

Brenda Klein, Deputy Auditor Dave Carlsrud, President of the

City of Valley City City of Valley City Commission