# City Commission Meeting Valley City, North Dakota

## Monday, March 20th, 2023

President Carlsrud called the meeting to order at 5:00 PM.

Members present: President Carlsrud, Commissioner Magnuson, Commissioner Bishop, Commissioner Erickson.

Others: City Attorney Martineck, City Administrator Crawford, Finance Director Richter, Administrative Assistant Johnson.

#### Pledge of Allegiance

#### Approval of Agenda

No Changes.

#### Approval of Minutes

Commissioner Bishop moved to approve the minutes from the March 7th, 2023 Commission Meeting, seconded by Commissioner Magnuson. Motion passed unanimously.

#### Approval of Consent Agenda

**Approve Raffle Permit for Kiwanis on May 1st, 2023 at the Eagles.**

**Approve Application to Block off 4th St NW from 2nd Ave to Central Ave, for Valley City Prom on April 29th, 2023 from 5:30 PM to 9 PM.**

**Approve Contractor Licenses for:**

**RJ’s Plumbing & Heating**

**Floor to Ceiling Carpentry and Repair**

**Approve Applications for Retail Tobacco Licenses at the following locations due to Dakota Plains buyout by Petro Serve USA #072**

**807 W Main St.**

**151 9th Ave NW**

**Approve Application for Permit to Sell L.P. Gas at 151 9th Ave NW due to Dakota Plains buyout by Petro Serve USA #072.**

Commissioner Erickson moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

#### Ordinance

**Approve Second and Final Reading of Ordinance 1127, an Ordinance to Amend and Reenact Section 14-06.1-06 of the Valley City Municipal Code Related to Fee for Unlawfully Entering Closed Road.**

No changes from the first reading.

Commissioner Bishop moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

#### New Business

**Accept Transfer of Land and Easement from Barnes County Water Resource District at Site of West End Lift Station and Booster Station.**

Commissioner Magnuson moved to approve, seconded by Commissioner Bishop. Motion passed unanimously.

**Reconsider Motion to Approve Joint Power Agreement for SVACTC, and Approve Correct form of Agreement to Transfer the Area Career and Technology Education Center.**

Commissioner Erickson moved to approve, seconded by Commissioner Magnuson. Motion passed unanimously.

**Approve 2023 Application to Operate Mobile Home Park for Frog Town Trailer Court.**

Following the recommendation of the City Attorney and the City Administrator, Commissioner Erickson moved to approve with the condition that any zoning ordinance nonconformities be documented and recorded prior to issuing mobile home park license, seconded by Commissioner Magnuson. Motion passed unanimously.

#### City Administrator’s Report

**City Administrator Crawford** stated there are discussions about the possibility of flooding however it is to early to know so at this time we are just updating all our information from things we learned last year. Should know more next week.

We were notified that we won the Tree Growth Award.

**Public Works Accountant Jacobson** provided a status update on where we are working with FEMA for the flood of 2022.

**City Assessor Current** stated her notice of increase letters are going out. Also, Smith Lumber’s paperwork wasn’t completed so the RZ tax incentive will be placed on hold.

**Fire Chief Magnuson** reported that the Fireman’s Fundraiser is on Saturday.

**Mayor Carlsrud** thanked all the city employees for their work.

#### Adjourn

Meeting was adjourned at 5:25 P.M.

Attested to by:

Avis Richter, Finance Director Dave Carlsrud, President of the

City of Valley City City of Valley City Commission