***VISITORS COMMITTEE MEETING MINUTES***

*May 9th, 2024 at 8:00AM*

*City of Valley City Commission Chamber*

Chair Koepplin called the meeting to order at 8:03AM.   
  
Members Present: Bobby Koepplin, Mary Lee Nielson, Tammy Jo Taft, Tyler Marthaler

Others Present: Administrative Assistant Hintz

Absent: Tina Olson

**Minutes**Member Marthaler moved to approve the minutes of the April 2, 2024 meeting, seconded by Member Nielson. Motion passed unanimously.

**Review Financials of the Image Enhancements and the Food & Beverage Grants.**

Chair Koepplin will check on the Tree Grant. Member Nielson moved to accept the Financials as presented, seconded by Member Marthaler. Motion passed unanimously.

**Updated the Historical Grant Application to include a $30,000. Cap as discussed at the 4.2.2024 Visitor Committee Meeting.** Updated the Grant Application and posted to the website.

**Grant Guidelines for the Tourism Grant.** Taft will work on the changes and bring to the next meeting.

**Internal Grant Review & Approval Form was looked at and discussed**. Add a start date, an end date and press release to the form. Approved by consensus.

**Approve New Image Enhancement Grant Request from the VCBC Public Library.** The Committee discussed the significant historical impact that this project will have on downtown Valley City as well as Tourism.Member Taft moved to approve this Historical Grant Application request in the amount of $25,000. by the VCBC Public Library for the Rotunda Renovation of the 1903 Carnegie Library, seconded by Member Nielson. Motion carried unanimously.

**Review Final Report for the ARC of Barnes County Grant.** The Arc has met all of the guidelines presented and the funds have been approved. This grant is complete.

**Press Release needed for the ARC of Barnes County**. Member Taft will be developing a press release guideline to use when a project has been completed. This should go to all local media outlets.

Member Koepplin announced that he will be stepping down on June 24, 2024. There will need to be a Member at Large found to replace him.

**Meeting adjourned at 9:35 AM.**